

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes 16 January 2023

Councillors Present:

Councillor A Comber (*Chair of this Committee*)
Councillor G Lynch
Councillor J Ogden
Councillor T Hook
Councillor D Mears

In Attendance:

- Mrs J Catling, Events & Estate Manager
1. **Welcome and Apologies for Absence** – The Chair welcomed those present, and apologies were received from Councillor A Athwall (personal)
 2. **Declaration of Interests** – None
 3. **Minutes of the Last Meeting** - held on 31st October 2022 – These Minutes were received, considered, and approved by the Committee, following the vote. (Signed copy in the minute folder).
 4. **Officer Report/Update/Matters Arising** – The Committee were asked to approve the purchase of a storage shed for the enclosed garden area at the Millennium Hall, the cost is £1385. The two current sheds are no longer waterproof and are very flimsy in bad weather. They are also not secure. SPARK, (Sport & Recreation Kesgrave) have been approached for funding the 2nd shed. The Committee agreed to the purchase of a new shed. Cllr Lynch also suggested we investigate whether the sheds could be used by anyone else.
 5. **Members of the Public** – G Hughes (KTC Estate Operative)
 6. **Youth Club** – Café – JC reported that attendance numbers are low at the drop-in café for young people. KWMCC will look at promoting further.
 7. **Play Areas, Open Spaces**
 - a. Cllr Comber updated the Committee on the following:
 - Cedarwood Walk – Trees planted by Conservation project, 5 more trees to be planted.
 - Jollys Pightle has been mowed by Norse, KTC estate operatives then raked wildflower areas. Cold weather unfortunately prevented seeding, but it is hoped that some of the current wildflowers will grow through. Wildflower seeding will now be carried out in the Autumn.
 - Bird boxes will be put up around the town as part of the conservation project.
 - All works complete on the two oak trees at Oak Meadow.
 - The Poppy appeal raised just over £13k. David Mears was thanked for running this project.

- Fireworks/Christmas events went very well. Cllr Comber thanked JC for her work at these events.
 - At the end of February, a thermal camera audit will take place in Kesgrave, covering housing stock and buildings.
 - Canopy and the Tuk Tuk – investigation/research ongoing.
- b. The car park at the rear of the scout hall will have some of the height taken off, this will be carried out by two estate operatives.
- c. Cemetery Contractor – The cemetery contractor has terminated their contract with the Council, it is now planned that the Town Council Estate Operatives will carry out the works to the Lawn Cemetery. A meeting is planned with the previous contractor to arrange a schedule of works.

8. Events -

- a. A paper was attached to Councillors documents outlining events for 2023 organised by KTC.

9. Other requests –

- Cllr Mears suggested that a tribute of some kind, either in book form or digital be made to record all of the positive community spirit during the pandemic. It was suggested that a museum window or montage could also be created. Cllr Mears will look into further and report back on any findings on whether Kesgrave residents/schools etc are interested in helping with this project.
- Cllr Lynch reported that Cllr McCallum has a plan for works at the corner of Bell Lane and this was progressing. Cllr Lynch has received a few comments regarding Fenton’s Wood. This wood is in the ownership of a management company.
- Cllr Lynch informed JC that monies from his enabling budget were available for the purchase of new dog bins/rubbish bins. JC will arrange for a grant to be applied for.
- Cllr Comber informed the Committee that an email had gone to Cllr Mallinder at East Suffolk Council requesting a bin for small electrical goods.
- Cllr Lynch commented on the muddy nature of the footpath being created by people crossing the grass on legion green to cut the corner on getting to Lancaster Way. Options will be considered but putting anything down will interfere with the grass cutting on that area.

10. Suggestions for Press and Media –

JC asked that if any Councillor wished to put something into the press/media then to contact her direct. The deadline for Kesgrave In Touch is before the 10th of each month.

11. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) –

- None

12. Agenda Items for Next Meeting – To consider any matters that members would like to discuss at the next meeting on Monday 13 March 2023 at 7.15pm in the Council Chamber at the Town Council Offices. (Meeting closed at 19.49)

- None

Signed: Chairman..... Date.....