



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 29 November 2021 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on Monday 29 November 2021 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
24 November 2021

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 18 October 2021 – to receive, consider and agree. (Copy attached)
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Finance & Governance Committee meeting minutes; 15 November 2021 – to receive and note (copy attached).
 - b. Schedule of Accounts –
 - List of Payments for the period 18/10/2021 to 28/11/2021 – to consider and approve (details attached).
 - List of Receipts for the period 18/10/2021 to 28/11/2021 – to consider and approve (details attached).
 - c. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - d. Version 4 Draft Budget 2022/23 – to further consider and review amendments (details attached).
10. **Planning & Development** – Committee meeting minutes; 18 October 2021 and 1 November 2021 (copies attached) – to receive the following recommendations;
 - ‘National Highways A14 Junction 55 Copdock Public Consultation’ - proposed for Council to support ‘option 4’ in the consultation.
 - ‘East Suffolk Consultations on Supplementary Planning Documents and the Draft Cycling and Walking Strategy’ – to consider the proposal by P&D as presented by the Chair of this committee Cllr R Gibson.
11. **Community & Recreation** –
 - a. Community & Recreation Committee meeting minutes; 1 November 2021 – to receive and note (copy attached).
 - b. Kesgrave Underpasses Partnership meetings, 19 October and 23 November – to receive an update from the Clerk.
12. **Suffolk Climate Change Partnership** – to receive an update from the Clerk.
13. **Suffolk Association of Local Councils (SALC) Joint North/South East Suffolk Forum 21 October 2021** – to receive a verbal update from Cllr R Gibson.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 24 January 2022 at 7.15pm – Town Council office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Confidential Minutes** –
 - a. **Full Town Council meeting** held on 18 October 2021 (copy attached). To receive, consider and agree.
19. **Public Open Space and Land Ownership** –
 - a. Longstrops – to receive any update.
 - b. Fentons Wood – to receive and consider further communication.