

## **KESGRAVE TOWN COUNCIL**

### **Notes of the Play Area and Open Space Sub-Committee Meeting held Monday 21 May 2018**

#### **Present:**

Alan Comber (Town Councillor)

#### **Apologies**

Hannah Munday (Local Resident)

Stuart Lawson (District and County Councillor)

Jonathan Ogden (Local Resident)

Chris Marsh (Town Councillor)

Mr Neal Beecroft-Smith (Chairman of the Town Council)

#### **In Attendance:**

Mrs Joanna Abbott (JA) - (Service Development Administrator)

Mrs Jennie Catling-Green (JC) – (Service Development Co-ordinator)

#### **1. Welcome and Apologies for Absence – as listed above.**

- Due to their only being 3 members of this sub-committee present it was agreed no decisions / recommendations would be made, the meeting would be used to record and document where the group currently is with all items listed on the agenda.

#### **2. Matters Arising from the Last Meeting:**

- Terms of Reference – There are a few amendments to be made before signing these off.
- Holly Gardens/Dobbs Drift – JC advised she met with Simon Walker from Norse who agreed to finalise the schedule of works and provide costings. The legal agreement has been received and agreed in principal, subject to the schedule of works and costings being finalised.
- Ariel Green – JA advised she met with Simon Barnett from Suffolk County Council (SCC) today (Monday 21 May) who agreed he will obtain costings for cutting back and clearing the part which SCC own. JA confirmed she will look to obtain the same from Norse on the part which is owned by Suffolk Coastal District Council.
- KWMCC – JC advised a couple of amendments are being made to the licence Agreement with our Solicitors. A draft copy will then be sent to KWMCC legal for final approval.
- Long Strops – due to the ongoing projects this group currently has it was agreed that this project will be ‘parked’ until it can be given due time and consideration.
- RFC Square – Cllr Comber (AC) advised he has noticed and received positive comments on how the planters are looking and wanted to thank Cllr Marsh (CM) for her work. AC also advised the planters will need filling up with water soon. JA will speak with CM.

**3. Removal of empty / disused phone boxes in the Town –**

JA advised a resident had brought to her attention the dis used phone boxes in the Town, which are looking very run down and can they be removed? AC advised he will do a report on all the boxes in the Town and we can then look to contact BT for a solution.

**4. Oak Meadow –** JC confirmed the grass matting on all entrances to the play area will be done this week.

**5. Long term plan / aspirations of this group –** this agenda item will be moved forward to the next meeting.

**6. Suggested items for the next meeting –** none.

**7. Date of Next Meeting –** The next Meeting of this Sub Committee has been scheduled for Monday 6 August 2018 at 6.15pm at Kesgrave Town Council Offices.

*The Meeting closed at 7.00pm.*