



Kesgrave Town Council

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Town Clerk: *Susan Clements*

Telephone: (01473) 625179

Email: enquiry@kesgravetowncouncil.org.uk

Webpage: www.Kesgravetowncouncil.org.uk

Community and Recreation Committee Meeting

To: Town Council Members of the Community & Recreation Committee.

Andrew Galloway (Tuesday Youth Leader)
Orwell (Thursday Youth Group)

Copies to: Full Town Council. District & County Councillors

Dear Councillors

Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place on **Monday 4 June 2018 at 7.15pm** in the Council Chamber.

Yours sincerely

J Abbott

Joanna Abbott
Service Development Administrator
29 May 2018



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Members of the Public and the Press are welcome to attend

AGENDA

1. **Election of Chair** – (The Chairman of the Council or previous Chair of this Committee will take the Chair for this item).
2. **Vice Chairman** – Following the Vote, the new Chairman will take the Chair for the item and the duration of this Meeting.
3. **Terms of Reference** – Already received and agreed at Annual Town Council Meeting on 14th May 2018.
4. **Welcome and Apologies for absence** - To welcome those present and receive apologies for absence.
5. **Declaration of Interests** – To receive, any interests, (these can be made at any point during the Meeting).
6. **Minutes of the last Meeting**- To consider and agree the Minutes of the Meeting, which was held on the 12 March 2018. (Minutes Attached).
7. **Officers Report/Update/Matters Arising** – To note any matters arising from the last Meeting, not dealt with under any other agenda item.
8. **Members of the Public** – to facilitate any questions from members of the public.

Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.

9. **Youth Club** –

- To receive an update from the Tuesday Youth Leader.
- To receive an update from Orwell for Thursday Youth Club.
- To receive an update on Reportable Incidents.

10. **Millennium Jubilee Hall (MJH)**-

- To receive an update on a replacement entrance code lock system.
- To receive and consider purchasing an additional mobile phone for the Caretakers.
- To receive, consider and agree the projector quotation and note the allocated budget for this, (part of the hiring agreement).
- New Officer – to receive, consider and agree the price to set up a new email account for this new role.
- To receive an update on the re naming of the Millennium Room.
- To consider and agree relevant hirers paying for or a large proportion of PRS (Music) and PPL (Recorded Music) licenses – due August 2018.

11. **Kesgrave Market** –

- To receive any new updates not communicated via another Meeting.

12. **Protected Spaces Protection Orders (PSPO's)** – To note the old DPPO signage has now been replaced by PSPO signage in the Town.

13. **Community and Recreation Plan/Aspirations** – to note the DRAFT document (attached).

14. **KTC Street Lighting** –

- To receive any further updates.



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15. Play Areas, Open Spaces –

- To receive and note the Play Area & Open Space Sub Committee notes 21.05.18 (attached).
- To receive an update on Cedarwood Green lighting.
- CIL – To receive and note funds for 2017/18.
- To note emergency works carried out to drop kerb from walk way at Evans Drift onto Millennium Sports Ground.

16. Kesgrave Fun Day 2018 – To receive an update and request for Councillor assistance on the day.

17. Mobile Skate Park – To receive an update on sessions booked for the summer holidays.

18. Senior Citizens Outing – To receive an update – booking forms available in July.

19. Christmas Lights Switch on Event – to receive an update.

20. Ice Skating Event 2018 – To receive an update.

21. Evening of Reflection – To receive an update.

22. KTC Litter Pick Spring 2018 – to note the success of the litter pick on Saturday 28 April, which was organised by Cllr Marsh.

23. The Battles Over Working Group – To receive and note the meeting notes 23.05.18 (attached).

24. Suggestions for the Press and Media - To consider any new items for inclusion.

25. To receive such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the Clerk by 12.00 noon on the day of the meeting).

26. Agenda Items for Next Meeting – To consider any matters that members would like to discuss at the next Meeting.

27. Date of Next Meeting – Monday, 6 August 2018 at 7.15pm in the Council Chamber at the Town Council Offices.