

KESGRAVE TOWN COUNCIL

Notes of the Battles Over Working Party Meeting held Wednesday 23 May 2018

Present:

Alan Comber (Town Councillor)
Joanna Abbott - JA (Service Development Administrator)
Rev R Spittle (Town Councillor)
Don Whinney (RBL Chairman)

Apologies:

Mr Neal Beecroft-Smith (Chairman of the Town Council)
Father John Warrington (Holy Family and St Michael's Roman Catholic Church)

1. **Welcome and Apologies for Absence** – Everybody was welcomed to the meeting and apologies were noted as above.
2. **Notes from last meeting (19.02.18)** – the group confirmed they all received and agreed.
3. **Terms of Reference** – The group noted they were agreed at the KTC Annual meeting 14.05.18.
4. **Matters arising** –
 - **Poppy/KTC Bag** – JA confirmed the bag and design have been finalised and hope to have the bags to sell at the Kesgrave Fun Day.
 - **Letter to schools/clubs** – JA confirmed the letters were posted to the schools on 11 May. We have received a positive response from Gorseland Primary School to taking part in the display. JA also advised Gorseland have invited any of the group to visit the school w/c 05.11.18, when they will be completing the Battles Over WW1 work. Rev Spittle agreed to contact the other 3 schools to confirm they have received the letter and confirmation if they wish to be included / take part.
 - **Poppy Points Map** – JA confirmed all 10 locations with the group and she will have a draft copy of the map to present at the next meeting.
 - **Beacon** – JA confirmed the location on Legion Green for a natural fired Beacon. The full planning application will be submitted.
 - **Remembrance Booklet** – Don Whinney (DW) confirmed he will be putting this together and will include a part on the rose bushes the RBL will be planting near the war memorial, explaining what these symbolise etc. DW will also include the bench in remembrance of Fred Upson (subject to this being purchased by All Saints Church – JA to provide costings to Rev Spittle).
5. **Grant Funding** – JA confirmed we are now in receipt of the £860 enabling grant, many thanks to District Councillor McCallum for this.
6. **Other Items** –
 - JA asked DW if he would put together an article on behalf of the group to submit to In-Touch magazine for their July edition. DW kindly agreed to this and will pass a copy to JA and AC for agreement.
 - Rev Spittle (RS) provided the group with a copy of a WW1 children's sticker/activity book, which he has obtained from the National Archive website. The group agreed these would be great to give to the schools to assist the children in learning and taking part in the Battles Over display. RS will see if any more can be obtained (or something

very similar) at an approx. cost of £2.99 each for the group to purchase and give each primary school 10 copies.

7. Suggested items for the next meeting – ‘Battles Over’ Flag, JA to make enquiries if there is an official Battles Over flag and cost.
8. **Date of Next Meeting** – The next Meeting of this Group has been scheduled for Monday 23 July 2018 at 6.15pm at Kesgrave Town Council Offices.

The Meeting closed at 7.15pm.