



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Town Council Meeting, Monday 27 October 2025 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 27 October 2025 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
22 October 2025

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meeting** held on the 29 September 2025 – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Committee meeting minutes; 13 October 2025 (copy attached) – to receive and agree the following;
 - KTC Grant Policy (copy attached).
 - KTC Training and Development Policy (copy attached).
 - Kesgrave Town Award Recognition Scheme (copy attached).
 - b. Schedule of Accounts –
 - List of Payments for the period 01/09/2025 to 30/09/2025 – to consider and approve (details attached).
 - List of Receipts for the period 01/09/2025 to 30/09/2025 – to consider and approve (details attached).
 - c. Transfer from the Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - d. Trial Balance for September 2025 – for information only (copy attached).
 - e. Forecast Income and Expenditure to 31 March 2026 – for information (copy attached).
 - f. Version 1 Draft Budget for 2026/27 – to consider and review (details attached).
9. **Planning & Development** –
 - a. Committee meeting minutes; 29 September 2025 and 13 October 2025 - to note (copies attached).
 - Bloor Homes; Land at Foxhall Road bordering Kesgrave – to note update.
10. **Community & Recreation** –
 - a. Committee meeting minutes; 1 September 2025 – to note (copy attached).
 - b. Pump Track Project – to receive an update.
 - c. ESC Land Adoption – to receive an update from the Clerk (paper attached).
 - d. Additional Street Lighting Columns on Dobbs Lane – to receive and agree (paper attached).
 - e. Heath Primary School, Road Safety Improvements – to receive (paper attached).
 - f. Kesgrave, Rushmere, Martlesham, Carlford and Fynn Valley ESC Community Partnership meeting Monday 13 October 2025 – to receive a verbal report from Cllr Comber.
11. **Devolution/Local Government Reorganisation (LGR)** – to receive an update from the Clerk (paper attached).
12. **Website review / upgrade, incorporating review of IT support contract** – to receive an update from Cllr Becroft-Smith.
13. **Local Council Award Scheme** – to receive any update.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 24 November 2025 at 7.15pm, Town Council Office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

18. **Confidential Minutes –**
 - a. Town Council meeting held on 29 September 2025 (copy attached). To receive, consider and agree.
19. **Public Open Space and Land Ownership –**
 - a. Long Strops and associated privately owned and managed areas – to receive an update.
20. **Community Survey Report –** To receive, consider and agree (paper attached).