

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes 29 September 2025

Councillors Present:

A Athwall
N Beecroft-Smith
A Cook
R Gibson (Chair)
J Ogden

Officers Present:

J Abbott – Town Clerk

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllr Comber-reason personal.
2. **Declaration of Interests** – Cllr Ogden, Item 7, DC/25/3457/FUL non-pecuniary Scout Leader, Scout Hall. Cllr Athwall, Item 7, DC/25/3457/FUL non-pecuniary member of the PPG at Embrace Surgery.
3. **Minutes of the Last Meeting held on the 15 September 2025** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – The Clerk confirmed the email received from ESC Planning Policy team; *“New Planning Policy Documents Published”*, which has been circulated to all P&D members. The Chair asked for this to be discussed under Agenda item 13.
5. **Members of the Public** – One resident present, wanting to discuss planning application DC/25/0584/FUL St Martins Court. The Chair welcomed the resident to speak under agenda item 7.
6. **Copy Letters of Objection/In Support/Observations** – The Clerk advised three objection letters on the ESC planning portal for DC/25/0584/FUL St Martins Court, nothing received directly into the town council office.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council’s Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There were three applications for consideration; DC/25/0584/FUL St Martins Court Bugsby Way, the resident reiterated he believed his initial response remained unchanged, overdevelopment of site. The Committee noted the additional parking spaces, however still believed it was overdevelopment and recommended to ‘object’. DC/25/3457/FUL The Birches Medical Centre was recommended to ‘support’. DC/25/2432/FUL 55A Dobbs Lane was recommended to ‘object’ not in keeping with street scene. (Copy of schedule, including full details and comments in minute book).

(the member of the public left the meeting at this point)

8. **Schedule of Planning Decisions** – The Committee noted the two applications listed.
(Copy of schedule in minute book).
9. **TPO/224/2026 Land to rear of 10 Quebec Drive - Provisional Order and Notice served** – the town clerk advised a new Tree Preservation Order had been served on this area of land. This is on the piece of land which was owned by National Highways and went to auction on 23 September. The office is aware the land was sold on this date but are currently unaware who to. The committee agreed to note the provisional order, which has been served but have no further comments to make.
10. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
11. **Kesgrave Neighbourhood Plan Review/Community Survey** – Nothing further to add following the last update at the meeting on 15 September.
12. **ESC Consultation on Neighbourhood Plan Guidance Documents** – The Chair confirmed after reviewing the documents he had nothing further to add to the proposals and was supportive, stating he believed it would be helpful to those who are considering and/or looking to proceed with a Neighbourhood Plan. The Committee were supportive of these comments being made to the consultation.
13. **Other/Urgent Communications** – the Chair wished to discuss the 'New Planning Policy Documents', which have been published by ESC Planning department. It was thought the Suffolk Coastal Local Plan wasn't due to be reviewed until September 2026. The Chair has asked for the Clerk to raise an enquiry with ESC Planning, specifically on how this may impact the Kesgrave Neighbourhood Plan.
14. **Suggestions for the press and Social Media** – None.
15. **Date of Next Meeting** – Monday 13 October 2025 at 6.15pm, in the Council Chamber, Town Council office.
16. **Agenda Items for Next Meeting** – None.

There being no other business, the meeting closed at 7.09pm

Signed: Chairman..... **Date**.....