

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes
15 September 2025

Councillors Present:

A Athwall
N Beecroft-Smith
A Cook
R Gibson (Chair)
J Ogden

Officers Present:

J Abbott – Town Clerk

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllr Comber-reason personal.
 2. **Declaration of Interests** – none.
 3. **Minutes of the Last Meeting held on the 1 September 2025** – These minutes were received, considered, and approved following the vote.
 4. **Clerks Report/Update/Matters Arising** – None.
 5. **Members of the Public** –None.
 6. **Copy Letters of Objection/In Support/Observations** – None.
 7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council's Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There were two applications for consideration; DC/25/3183/FUL 6 Holly Road, which was recommended to provide same response as previous application 'comments made, object'. DC/25/3396/TPO 35 Agnes Way, which was also recommended to provide same response as previous application, 'object'. (Copy of schedule, including full details and comments in minute book).
 8. **Schedule of Planning Decisions** –None.
- (Cllr G Lynch arrived at this point – 6.23pm)*
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
 10. **Kesgrave Neighbourhood Plan Review/Community Survey** –The Chair confirmed the draft report has been received, which will be considered by full council on 29 September, with a view for the final report being shared with the public in October 2025.
 11. **Other/Urgent Communications** – None.

12. Suggestions for the press and Social Media – None.

13. Date of Next Meeting – Monday 29 September 2025 at 6.15pm, in the Council Chamber, Town Council office.

14. Agenda Items for Next Meeting – None.

There being no other business, the meeting closed at 6.27pm

Signed: Chairman..... Date.....

DRAFT