

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes **11 August 2025**

Councillors Present:

N Beecroft-Smith

A Cook

R Gibson (Chair)

J Ogden

Officers Present:

J Abbott – Town Clerk

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllrs Comber-reason personal, Skinner-reason personal and Athwall-reason personal.
2. **Declaration of Interests** – none.
3. **Minutes of the Last Meeting held on the 28 July 2025** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – The Clerk advised she had completed the feedback questionnaire for ESC on their Planning and Building Control Newsletter questionnaire.
5. **Members of the Public** – none.
6. **Copy Letters of Objection/In Support/Observations** – none.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council's Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There was one application for consideration; DC/25/2870/FUL 30 The Combers, which was recommended as 'no objection'. (Copy of schedule, including full details and comments in minute book).
8. **Schedule of Planning Decisions** – The Committee noted the one application listed, which was in agreement with this committee's recommendation. (Copy of the full list in the minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – none.
10. **Kesgrave Neighbourhood Plan Review/Community Survey** – The Chair advised of the meeting held with ESC Planners, which the Clerk also attended on 31 July 2025. ESC support 'in principle' for KTC to undertake a review of the KNP and will provide relevant assistance and support. ESC is aware that KTC are awaiting the full report of our recently commissioned community survey to determine what detail of review may be required. The Chair and Clerk have a meeting with ARC4 tomorrow to receive an initial report of the outcomes of the community survey.

11. Proposed Base Station upgrade at Kesgrave Wood RMC Gravel Work, Kesgrave
– Following a discussion it was agreed to confirm support of the upgrade given the anticipated improvements for our residents. The Chair will respond via email on behalf of council confirming we are in support and clarify the base station is not on town council owned land.

12. Other/Urgent Communications – none.

13. Suggestions for the press and Social Media – none.

14. Date of Next Meeting – Monday 1 September 2025 at 6.15pm, in the Council Chamber, Town Council office. Cllr Cook gave his apologies for this meeting.

15. Agenda Items for Next Meeting – none.

There being no other business, the meeting closed at 6.33pm

Signed: Chairman..... Date.....