

## KESGRAVE TOWN COUNCIL

### Planning and Development Committee Meeting Minutes 2 June 2025

#### **Councillors Present:**

**A Athwall**  
**N Beecroft-Smith**  
**A Cook**  
**R Gibson**  
**J Ogden**

#### **Officers Present:**

**J Abbott – Town Clerk**

1. **Election of Chair for this Committee** – Cllr Athwall nominated Cllr Gibson for Chair, this was seconded by Cllr Ogden, Cllr Gibson accepted the nomination and following the vote was unanimously voted as Chair of this committee.
2. **Election of Vice Chair for this Committee** – Cllr Athwall nominated Cllr Cook for Vice Chair, this was seconded by Cllr Beecroft-Smith, Cllr Cook accepted the nomination and following the vote was unanimously voted as Vice Chair of this committee.
3. **Welcome and to Receive and Accept Apologies for Absence** – Apologies were noted from Cllrs Comber and Skinner.
4. **Declaration of Interests** – None.
5. **Minutes of the Last Meeting held on the 12 May 2025** – These minutes were received, considered, and approved following the vote.
6. **Clerks Report/Update/Matters Arising** – None.
7. **Members of the Public** – 11 residents were in attendance, and all wished to speak regarding agenda item 9, planning application DC/25/1819/FUL 13 Penzance Road. The Chair allowed for this item to be brought forward to discuss and debate under this agenda item. All residents strongly object to the application with the main reasons being insufficient onsite parking. The current parking provision is already inadequate, staff and patients are parking on grass verges and blocking foot/cycle paths, obstructing junctions, driveway access and traffic flow, all of which is having a detrimental impact on the resident's daily life. Members of the committee discussed the application, it was proposed and unanimously agreed following the vote to 'object' to this application stating it's contrary to KE1 in the Kesgrave Neighbourhood Plan and SCLP11.2 in the ESC Local Plan. The reasoning being the amenity is not protected and causes an unacceptable loss for neighbouring properties.

*(all 11 residents left the meeting at this point – 6.48pm)*

8. **Copy Letters of Objection/In Support/Observations** – The Clerk noted the office had received and been copied into objection letters / emails to the planning authority for 13 Penzance Road DC/25/1819/FUL. There was also an objection letter noted on the ESC Planning Portal for application DC/25/1941/TEL Kesgrave ATE Dr Watson Lane.

- 9. Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were four applications for consideration; one was recommended as ‘object’ noted under agenda item 7. One was recommended as ‘support’ DC/25/1889/TPO Woodburn 61 Ferguson Way. Two were recommended as ‘no objection’ DC/25/1972/FUL 17 Helston Close and DC/25/1941/TEL Kesgrave ATE Dr Watson Lane. (Copy of schedule, including full details and comments in minute book).
- 10. Schedule of Planning Decisions** – The Committee noted the two applications listed, both of which were permitted and in agreement with this committee’s recommendations. (Copy of the full list in the minute book).
- 11. Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – none.
- 12. Kesgrave Neighbourhood Plan (NP) – Review Proposal** – Cllr Gibson advised of his proposal, following a discussion it was proposed by Cllr Beecroft-Smith and seconded by Cllr Cook to contact ESC to advise KTC are considering a review of the NP and are currently in the process of carrying out a community survey, which will include a housing needs assessment. The outcome of the survey will be an important factor in this consideration, and we would like the opportunity to discuss this in more detail. Following the vote this was unanimously agreed. Cllr Gibson will contact ESC Planning and will update at a further meeting.
- 13. Little Bealings Neighbourhood Plan – Pre Submission Consultation (Regulation 14)** – The Chair confirmed both he and the Clerk had reviewed the plan, no points to raise and propose to respond confirming we are in support and wish them luck with the plan, this was agreed following the vote.
- 14. Other/Urgent Communications** – none.
- 15. Suggestions for the press and Social Media** – none.
- 16. Date of Next Meeting** – Monday 16 June 2025 at 6.15pm, in the Council Chamber, Town Council office.
- 17. Agenda Items for Next Meeting** – none.

*There being no other business, the meeting closed at 7.01pm*

**Signed: Chairman**..... **Date**.....