

**KESGRAVE TOWN COUNCIL**

**Planning and Development Committee Meeting Minutes**  
**17 February 2025**

**Councillors Present:**

**A Athwall**  
**N Beecroft-Smith**  
**A Cook**  
**R Gibson** (*Committee Chairman*)  
**J Ogden**

**In Attendance:**

**J Abbott – Town Clerk**

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed all those present to the meeting.
2. **Declaration of Interests** – none.
3. **Minutes of the Last Meeting held on the 3 February 2025** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – The Clerk confirmed she and Cllr Gibson attended the ESC Planning Forum on 3 February and the presentation from the forum has been forwarded via email to all P&D members.
5. **Members of the Public** – none.
6. **Copy Letters of Objection/In Support/Observations** – The Clerk advised the office had been copied into an email from a resident to the LPA regarding a further retrospective application for DC/24/1404/FUL 26 Orchard Grove. The Clerk will contact the Case Officer for clarification as to why this committee were not re consulted.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There was one application for consideration; DC/24/3589/FUL 20 Cambridge Road, which was recommended as 'support'. (Copy of schedule, including full details and comments in minute book).
8. **Schedule of Planning Decisions** – The Committee noted the one application listed, DC/24/2641/FUL 14 Howards Way, which this committee recommended for object and was refused by the LPA (copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
10. **Other/Urgent Communications** – None.
11. **Suggestions for the press and Social Media** – None.
12. **Date of Next Meeting** – Monday 3 March 2025 at 6.15pm, Kesgrave Town Council office.

**13. Agenda Items for Next Meeting – none.**

*There being no other business, the meeting closed at 6.31pm*

**Signed: Chairman..... Date.....**