



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Town Council Meeting, Monday 17 February 2025 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 17 February 2025 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
12 February 2025

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meeting** held on the 20 January 2025 – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Transfer from Savings Account and the KTC Card Payments Account for January 2025 – to consider and approve (details attached).
 - b. Flagstone – review of maturing deposit account due 20 February 2025 – to consider and approve action.
9. **Planning & Development** –
 - a. Committee meeting minutes; 20 January 2025 and 3 February 2025 – to note (copies attached).
10. **Community & Recreation** –
 - a. Pump Track Project – to receive any update.
11. **Devolution** – to receive an update.
12. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
13. **Date of Next Meeting** – Monday 31 March 2025 at 7.15pm, Town Council Office.
14. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
15. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
16. **Confidential Minutes** –
 - a. Town Council meeting held on 20 January 2025 (copy attached). To receive, consider and agree.
17. **Public Open Space and Land Ownership** –
 - a. Long Strops and Privately owned and managed areas – to receive any update.
 - b. Kesgrave Land Consultation Review – to receive any update.
18. **Staffing Matters** –
 - a. Current Staffing levels – to receive a report from the Clerk.