



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Planning & Development Committee Meeting

To: Cllr A Athwall  
Cllr N Beecroft-Smith  
Cllr A Cook  
Cllr R Gibson  
Cllr J Ogden

Copy to: All Town Councillors

Dear Councillors

### Notice of Meeting

You are summoned to the next meeting of the Planning and Development Committee which will take place on Monday 20 January at 6.15pm in the Council Chamber, Town Council Office.

Yours sincerely

*J. Abbott*

Joanna Abbott  
Town Clerk  
15 January 2025

## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 6 January 2025 – to consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Copy Letters of Objection/In Support/Observations** – to note any letters received directly from members of the public, agents, statutory consultees etc. relating to any proposal on the Schedule of Planning Proposals.
7. **Schedule of Planning Proposals** – to comment and consider as statutory consultee to the Local Planning Authority (LPA), and make comments/recommendations to the LPA/East Suffolk Council (ESC). (Copy attached).
8. **Schedule of Planning Decisions** – to note the details. (Copy attached).
9. **ESC Planning Forum for Town and Parish Councils, Mon 3 February 2025** – to agree attendance (details attached).
10. **Neighbourhood Plan Policy Usage Statistics** – to note and consider any comments the committee wish to submit to ESC (paper attached).
11. **New Community Engagement Group (CEG)** – to note (paper attached).
12. **Possible Referral to Planning Committee (LPA) as opposed to Officer Delegated** – to receive.
13. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the Town Clerk by 12 noon on the day of the meeting).
14. **Suggestions for the Press and Social Media** – To consider any items for inclusion.
15. **Next Meeting** – Monday 3 February 2025 at 6.15pm in the Council Chamber, Town Council Offices.
16. **Agenda Items for Next Meeting** – to note any matters that members would like to propose for discussion at the next meeting.