

## KESGRAVE TOWN COUNCIL

### Community and Recreation Committee Meeting Minutes 9 September 2024

#### **Councillors Present:**

Councillor A Comber (*Chair of this Committee*)

Councillor J Ogden

Councillor G Lynch

Councillor A Athwall

Councillor D Mears

#### **In Attendance:**

- Miss J Catling - Events & Estate Manager (EE)
- Councillor Neal Beecroft-Smith

- 1. Welcome and Apologies for Absence –** Cllr Comber welcomed all those present.
- 2. Declaration of Interests –** None.
- 3. Minutes of the Last Meeting -** held on 17 June 2024— These Minutes were received, considered, and approved by the Committee, following the vote. (Signed copy in the minute folder).
- 4. Officer Report/Update/Matters Arising –** EE reported that a large bough from an Oak tree had come down on Oak Meadow and has arranged to meet a tree surgeon on the 10<sup>th</sup> September to carry out works. Discussion took place on what the wood could be used for. The Council would keep some of the wood for conservation areas, look for a wood artist who could carve/mark something for the town and would also contact the Woodbridge Boat yard who are making a replica of a Saxon boat and have requested wood to help finish the project.
- 5. Members of the Public –** Neal Beecroft asked for 3 points to be considered:
  1. Many towns have monuments that are used in celebrations, i.e., Lighting a Town Hall in assorted colours on certain celebration days. As the Council will be looking to have responsibility of the monument, he suggested that the lighting of the monument be used this way in times of celebration.
  2. Councils display a commemorative plaque in recognition of people who have served on the Council. It was agreed that the cost would be sourced to have a board listing previous chairs and vice chairs of the Council going back to when the Ferguson Way Office first opened. EE will obtain quotes.
  3. A few years ago, the Town Council held a recognition event in the Town to celebrate all the different clubs/societies/individuals who have worked hard for the benefit of the Town. It was agreed that this would be looked into to resurrect but rather at Christmas when people are busy it was felt Springtime would be better. It was agreed that this would be discussed in more detail at the Full Council.
- 6. Play Areas, Open Spaces**
  - a. Pump Track Application in Kesgrave – Patrick Allen Architects have been appointed to finalise the planning application. EE and the Town Clerk are meeting with the CCTV

company on the 10<sup>th</sup> September to finalise the siting of the cameras, this will then be forwarded to Patrick Allen.

- b. Tree Survey of Council owned trees. EE contacted 4 companies for quotes for tree inspections. Only one company has replied. The Committee agreed to proceed with the contractor and that future inspections would take place every 3 years.
- c. MJH – additional spaces next to the hall – An advert was placed for quotations to create extra parking spaces adjacent to the Millennium Jubilee Hall. One quote was received. Cllr Comber proposed to accept, seconded by Cllr Ogden, Cllr Mears and Athwall agreed. Cllr Lynch objected.
- d. Spring Bulb Planting – The Council will have approximately 1200 bulbs to plant in October. EE requested any help in planting would be gratefully received. Cllr Ogden said that if he is given notice of when, then the Scouts may be able to help.

**7. Community Events –**

- a. Kesgrave Fireworks at Kesgrave High School – Volunteers will be needed on the night; EE will send an email to all Councillors in due course.
- b. Christmas Events – The date for Ice Skating and light switch on is Friday 29 November and Ice Skating all day Saturday. Volunteers will be needed.
- c. VE Day Lamplight of Peace 8 May 2025 – Discussion took place on the lighting of the Beacon which will be at 9.30pm on the 8 May. The Committee felt this was late at night and as in previous years there has been a very small turnout. It was agreed that EE will register for the event and more thought will be given as to what the Town Council will do to celebrate the event.

**8. Request for Thai Food Van –** EE has received an email from the Thai Food Van that attended this years Fun Day. They requested to use the Millennium Hall Car Park to offer takeaway Thai food once every 2-3 months. Discussion took place and it was felt the car park at the Town Council would be a better location as it has an electric hook up and hard standing area. EE to contact the owner to discuss further options.

**9. Passenger Group Meeting, attended by Councillor Ogden –** Paper previously circulated.

**10. Suggestions for the Press and Media –** EE to include a request for persons who create wood art/sculptures to create something from the fallen Oak bough.

**11. Other/Urgent Communications –** None

**12. Date of Next Meeting –** 9 December 2024 at 7.15pm in the Council Chamber, Town Council Office.

**13. Agenda items for Next Meeting –** none.

*Meeting closed at 7.59pm*

**Signed: Chairman..... Date.....**