



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 28 October 2024 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 28 October 2024 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
23 October 2024

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meeting** held on the 16 September 2024 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Committee meeting minutes; 14 October 2024. (copies attached) – to receive and note.
 - b. Schedule of Accounts –
 - List of Payments for the period 01/09/2024 to 30/09/2024 – to consider and approve (details attached).
 - List of Receipts for the period 01/09/2024 to 30/09/2024 – to consider and approve (details attached).
 - c. Transfer from the Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - d. Trial Balance for September 2024 – for information only (copy attached).
 - e. Forecast Income and Expenditure to 31 March 2025 – for information (copy attached).
 - f. Draft Financial Regulations for 2024/25 (new NALC model) – to consider and approve (details attached).
 - g. Library Grant Qrt 2 (2024/25) – to consider and agree (paper attached).
9. **Planning & Development** –
 - a. Committee meeting minutes; 30 September 2024 and 14 October 2024 – to note (copies attached).
 - b. Pump Track Application – to receive any update.
10. **Community & Recreation** –
 - a. 4YP; Hang Out and Detached Youth Work – to receive a verbal report from the Committee Chair, Cllr Comber.
 - b. Tree Report 2024 – to receive and note.
 - c. Community Events; Fireworks, Remembrance Service, Christmas weekend, Christmas Tea Party – to receive an update.
11. **Local Transport Plan for Suffolk to 2040 - Public Consultation launch** – to review and consider a response.
12. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
13. **Date of Next Meeting** – Monday 25 November 2024 at 7.15pm, Town Council Office.
14. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
15. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
16. **Confidential Minutes** –
 - a. Town Council meeting held on 16 September 2024 (copy attached). To receive, consider and agree.
 - b. Finance & Governance Committee meeting held on 14 October 2024 – to note (copy attached).
17. **Public Open Space and Land Ownership** –
 - a. Long Strops and Privately owned and managed areas – to receive any update.
 - b. Aerial Green – to receive an update.
 - c. Kesgrave Land Consultation Review – to receive and consider.