



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Town Council Meeting, Monday 16 September 2024 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 16 September 2024 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J. Abbott

Joanna Abbott
Town Clerk
11 September 2024

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meeting** held on the 22 July 2024 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Committee meeting minutes; 2 September 2024. (copies attached) – to receive and note.
 - b. Schedule of Accounts –
 - List of Payments for the period 01/06/2024 to 31/08/2024 – to consider and approve (details attached).
 - List of Receipts for the period 01/06/2024 to 31/08/2024 – to consider and approve (details attached).
 - c. Detailed Income and Expenditure to 31 August 2024 – to receive and review (copies attached).
 - d. Transfer from the Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - e. Trial Balance for August 2024 – for information only (copy attached).
 - f. Draft Financial Regulations for 2024/25 (new NALC VAT incurred on exempt MJH business activities for 2023/24 – to consider and approve (details attached).
 - g. Library Grant Qrt 4 (2023/24) and Qrt 1 (2024/25) – to consider and agree (paper attached).
 - h. Investment Policy – to review (copy attached).
 - i. Draft Budget 2025/26 – to review any requests for consideration.
9. **Planning & Development** –
 - a. Committee meeting minutes; 29 July 2024 and 12 August 2024 – to note (copies attached).
2 September 2024 minutes (copy attached) – to receive, consider and agree the committee’s recommendation;
 - Ministry of Housing, Communities and Local Government (MHCLG) consultation on proposed reforms to the National Planning Policy Framework (NPPF) and other changes to the planning system – to respond to the consultation as per Cllr Gibson’s summary (copy attached).
 - b. Pump Track Application – to receive an update.
 - c. Installation of Telecoms Apparatus at Millennium Sports Ground – to receive an update.
 - d. KTC Speed Indicator Device (SID) – to receive a verbal report from the Clerk.
10. **Community & Recreation** –
 - a. Committee meeting minutes; 9 September 2024 to receive and note (copy attached).
 - b. Kesgrave Recognition Award / Event – to consider.
 - c. Environmental Policy – to review (copy attached).
11. **Engagement Strategy: resident survey** – to receive an update.
12. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
13. **Date of Next Meeting** – Monday 16 September 2024 at 7.15pm, Town Council Office.
14. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
15. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

16. **Confidential Minutes –**
 - a. Town Council meeting held on 22 July 2024 (copy attached). To receive, consider and agree.
 - b. Finance & Governance Committee meeting held on 2 September 2024 – to note (copy attached).
17. **Public Open Space and Land Ownership –**
 - a. Long Strops and Privately owned and managed areas – to receive any update.
 - b. Aerial Green – to receive an update.
 - c. Kesgrave Land Consultation Review – to consider.