



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Community and Recreation Committee Meeting

To: Cllr Athwall
Cllr Comber
Cllr Hook
Cllr Lynch
Cllr Mears
Cllr Ogden

Copy to: All Town Councillors

Dear Councillors

Notice of Meeting

You are summoned to the next meeting of the Community and Recreation Committee, which will take place on Monday 17 June 2024 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

J Catling

Jennie Catling
Events & Estate Manager
12 June 2024

AGENDA

1. **Election of Committee Chairman** – to complete
2. **Election of Committee Vice-Chairman** – to complete
3. **Welcome and Apologies for Absence** – welcome and to receive and accept apologies for absence.
4. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
5. **Minutes of the last Meeting** held on the 8 April 2024 – to receive, consider and agree. (Copy attached).
6. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
7. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
8. **Play Areas / Open Spaces** –
 - a. Pump Track In Kesgrave – update
 - b. Terry Gardens – Trees at rear of MJH
 - c. Tree Survey of Council owned trees – update
 - d. MJH – additional spaces next to hall - update
9. **Community Events** –
 - a. Tea Party – 12 June 1pm – 3pm, next party 14 August 1pm – 3pm
 - b. Kesgrave Fun Day Saturday 29th June 11am- 4pm – Volunteers for set up/set down and stall cover
10. **Request for bus shelter near Kesgrave Fisheries** – Request received from member of the public
11. **4YP Service Agreement** – To agree continuation of service for 2025 – 2028 to include in budget
12. **Community Infrastructure Levy** – update on available funds
13. **Suggestions for the Press and Media** – To consider any new items for inclusion.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 9 September 2024 in Council Chamber, Town Council office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.