



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 22 April 2024 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 22 April 2024 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
16 April 2024

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Full Town Council meeting** held on the 18 March 2024 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Schedule of Accounts
 - List of Payments for the period 01/03/2024 to 31/03/2024 – to consider and approve (details attached).
 - List of Receipts for the period 01/03/2024 to 31/03/2024 – to consider and approve (details attached).
 - b. Transfer from the Savings Account and KTC Card Payments Account for March 2024 – to consider and approve (details attached).
 - c. Councils and .gov.uk domains for email addresses as recommended by NALC – to consider and discuss.
9. **Planning & Development** –
 - a. Committee meeting minutes; 18 March 2024 and 8 April 2024 (copy attached) – to receive and note.
 - b. Pump Track Application – to receive an update.
10. **Community & Recreation** –
 - a. Committee meeting minutes; 8 April 2024 (copy attached) – to receive and note.
 - b. Kesgrave Road Safety – to receive an update from the Clerk.
11. **Community Engagement Strategy** – to receive any update.
12. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
13. **Date of Next Meetings** – Annual Town Meeting, Monday 29 April at 7.15pm, held at the Millennium Jubilee Hall (MJH) and Annual Town Council Meeting, Monday 13 May 2024 at 7.15pm, at the Town Council Office.
14. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
15. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
16. **Confidential Minutes** –
 - a. Full Town Council meeting held on 18 March 2024 (copy attached). To receive, consider and agree.
17. **Public Open Space and Land Ownership** –
 - a. Long Stroops – to receive an update.
 - b. Privately owned and managed areas – to receive.
18. **Flagstone Account** – to agree procedures to administer the account (paper attached).
19. **University Student Work Placement** – to consider and agree.