

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes 11 September 2023

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor J Ogden

Councillor T Hook

Councillor A Athwall

In Attendance:

- Mrs J Catling - Events & Estate Manager
- Councillor R Gibson

- 1. Welcome and Apologies for Absence** – The Chair welcomed all those present. Apologies received from Cllr Geoff Lynch (work)
- 2. Election of Vice Chair for this Committee** – Admin error, agreed at previous meeting
- 3. Declaration of Interests** – None.
- 4. Minutes of the Last Meeting** - held on 5 June 2023— These Minutes were received, considered, and approved by the Committee, following the vote. (Signed copy in the minute folder).
- 5. Officer Report/Update/Matters Arising** – JC requested budget requests from the C&R Committee to be emailed to herself in time for the November F&GP meeting on the 13 November.
- 6. Members of the Public** – None
- 7. Play Areas, Open Spaces**
 - a. Pump Track in Kesgrave – Cllr Gibson has spoken to Planning and application on hold while reviewing land ownership.
 - b. Trinity Close Green, ownership of land and tree issues – JC reported that the Clerk has been in contact with the current landowner, who are now in discussion with ESC on future management and will keep the Town Council informed.
 - c. Oak Meadow Play Area – New safety tiles installed under trail equipment, the rest of the surfacing works to be completed in the next couple of weeks.
 - d. Talking Benches – Consultation was carried out at the Fun Day, there did not seem to be a demand for this. Monitor for any future requests for need.
 - e. KWMCC – replacement slide being installed on the 20 September 2023.
- 8. Events -**
 - a. Tea Party 20 September — All tickets have now been sold and these events continue to be a great success and very well received.
 - b. Kesgrave Fireworks 5 November – Tickets to go on sale from 4 October, 2nd Stop Charity Shop have agreed to sell the tickets again this year. The Town Council will also be open on Saturday 4 November if there are any remaining tickets available.
 - c. Remembrance Service 10 November – The local schools will be invited to attend as well as the Catholic and Baptist Church. The office will liaison to take place with all parties concerned.

- d. Remembrance/Beacon 12 November – The office will liaise with the Vicar of All Saints Church to see if they wish to attend the lighting of the Beacon after the Church Sunday Service. If they do not attend, the Chairman of the Council will lead.
- e. Light Switch on/Ice Skating/Santas Grotto 24 and 25th November – Plans progressing, and set will be similar to previous years.

9. Kesgrave Conservation and Climate Emergency –

- a. Wildlife Pond – Longstrops – JC reported that the Greenways project have started work, they have cleared the pond and erected some fencing. Signage will be added in due course.
- b. Green Infrastructure Project – Cllr Comber gave an update. He attended a workshop along with Martlesham, Waldringfield, Brightwell, Foxhall and Purdis Farm, Newbourne, Ufford, Melton, Woodbridge, Hemley, and Rushmere PC's along with the Environment Agency, Local Farmers, National Farmers Union, Forestry Commission, Suffolk Wildlife Trust, SCC, ESC, Taylor Wimpey, Deben Estuary Partnership and Suffolk Wildlife Trust. A positive meeting where they identified Natural Capital Assets and ecosystem services and the arising threats and contributing factors on these. These were then analysed and prioritised to determine the top 3 that could be tackled by the Parishes. These were water pollution, habitat degradation and water extraction / too dry an environment. A follow- up meeting will be required to create work packages to address these issues. A proposal can then be put forward to the County Council, ESC etc for funding.

10. The Hang Out and Detached Youth Work Kesgrave – Large Nitrous Oxide Canisters have recently been found in areas of Kesgrave. The office has notified the Police, 4YP and ESC and are monitoring the situation.

Cllr Ogden left the meeting at 7.40pm.

11. MJH (Millennium Jubilee Hall)

- a. The Hall is very busy, with lots of parties booked in until December, weekly regular hirings are also near capacity.

12. Kesgrave Town Council Lawn Cemetery – A request has been received into the office by a resident who wishes to cancel the purchase of her original plot and have her ashes put in with her granddaughter. A refund of £85 will be given and permission granted.

13. Suggestions for the Press and Media – Usual meeting dates etc to be advertised

14. Other/Urgent Communications – None

16. Date of Next Meeting – 20 November 2023 at 7.15pm in the Council Chamber, Town Council Office.

17. Agenda items for Next Meeting – none.

Meeting closed at 7.49pm

Signed: Chairman..... Date