



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Town Council Meeting, Monday 16 October 2023 at 7.15pm

Dear Councillors

### **Notice of Meeting**

You are summoned to attend the Full Town Council meeting which will take place on Monday 16 October 2023 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

*J Abbott*

Joanna Abbott  
Town Clerk  
11 September 2023

## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Full Town Council meeting** held on the 18 September 2023 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
  - a. Finance & Governance Committee meeting minutes; 2 October 2023, (copy attached) – to receive and note.
  - b. Transfer from the Savings Account for September 2023 – to consider and approve (details attached).
  - c. Version 2 Draft Budget 2024/25 – to review any further requests for consideration and approve updates. (details attached).
  - d. Saving accounts and short-term investments– to consider and approve (details attached and copy of KTC Investment Policy attached for reference).
9. **Planning & Development** – to receive any update from the Committee Chair.
10. **Community & Recreation** – to receive any update from the Committee Chair.
11. **Community Engagement Strategy** – to receive any update.
12. **East Suffolk - Polling District & Polling Places Review 2023** – to review and agree a response.
13. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
14. **Date of Next Meeting** – Monday 27 November 2023 at 7.15pm, at the Town Council Office.
15. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
16. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
17. **Confidential Minutes** –
  - a. Full Town Council meeting held on 18 September 2023 (copy attached). To receive, consider and agree.
18. **Public Open Space and Land Ownership** –
  - a. Longstrops – to receive an update.
  - b. Land Acquisitions – to receive any update.