

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes 16 October 2023

Councillors Present:

N Beecroft-Smith

A Cook

R Gibson (*Committee Chairman*)

J Ogden

G Ward

In Attendance:

J Abbott – Town Clerk

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed those present to the meeting, apologies received from Cllr A Athwall – reason personal, following the vote this was agreed.
2. **Declaration of Interests** – none.
3. **Minutes of the Last Meeting held on the 4 September 2023** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – J Abbott provided the following report.
 - East Suffolk Council (ESC) Planning Meeting South on 24 October 2023 does not include any Kesgrave applications. Their next scheduled meeting is 28 November 2023.
 - A TPO application has been submitted to ESC Planning by the Clerk for permission for a crown reduction of the oak tree in the town council office car park, this application will be on the next P&D meetings schedule.
 - The ESC enforcement officer for the 14 Howards Way case has been emailed for an update, awaiting a response.
5. **Members of the Public** – five members of the public were present. The Chair asked if any persons wished to speak, one resident initially spoke on behalf of all the residents present regarding the change of use application for 85 Penzance Road. Following a lengthy conversation including all Cllrs present, the Chair proposed for application DC/23/3747/FUL 85 Penzance Road (was listed incorrectly as no.81). to provide the following comment to ESC *“The Planning & Development Committee do not wish to comment on this application until the paperwork is correct and the correct notices, letters have been sent”* this was unanimously agreed following the vote. An additional email will also be sent to the planning department from the Clerk detailing our concerns.

(all 5 members of the public left the meeting at this point – 6.35pm)

6. **Copy Letters of Objection/In Support/Observations** – none.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were three

applications for consideration. DC/23/3669/FUL 207 Main Road was recommended as 'support', with comments on parking. DC/23/3747/FUL 85 Penzance Road, was recommended as 'no comment' as noted under agenda item 5. DC/23/3759/FUL 54 Holly Road was recommended to 'object' contrary to SCLP5.14. (Copy of schedule, including full details and comments in minute book).

8. **Schedule of Planning Decisions** – The Committee noted the six applications listed, which were all permitted and in agreement with this committees' recommendations. (Copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott advised a resident had copied the office into an email, which had been sent to the LPA regarding application DC/23/0617/FUL 4 Bracken Avenue. The resident was not happy that the application had been approved following their observations and reasons to refuse, along with the Town Councils recommendation to 'object' to this planning application. The committee noted the officers report for this application being permitted, however still believe this is a cramped development for the site.
10. **East Suffolk Council (ESC) Land Acquisition** – The Chair, Cllr Gibson confirmed discussions ongoing with ESC.
11. **East Suffolk Council 'Custom & Self-Build Supplementary Planning Document** – All members noted the comments made by the Chair and agreed following the vote that no comment by this committee was required.
12. **Other/Urgent Communications** – none.
13. **Date of Next Meeting** – 30 October 2023 at 6.15pm, Kesgrave Town Council office. Cllr R Gibson gave his apologies for this meeting.
14. **Agenda Items for Next Meeting** – none.

There being no other business, the meeting closed at 6.57pm

Signed: Chairman..... Date.....