

**KESGRAVE TOWN COUNCIL**

**Planning and Development Committee Meeting Minutes**  
**17 July 2023**

**Councillors Present:**

**A Athwall**

**N Beecroft-Smith**

**A Cook**

**R Gibson** (*Committee Chairman*)

**J Ogden**

**In Attendance:**

**J Abbott – Town Clerk**

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed all those present to the meeting, apologies received from Cllr G Ward - reason personal, following the vote this was agreed.
2. **Declaration of Interests** – none.
3. **Minutes of the Last Meeting held on the 3 July 2023** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – J Abbott provided the following update:
  - Confirmed the Clerk and Cllr Gibson attended the ESC Planning forum for Town and Parish Councils on Friday 7 July. Cllr Gibson has invited the newly appointed ESC Planning Services Business Support Manager to meet with this committee to see how we work. The Clerk has received the slide presentation from this forum, which will be shared with all members of this committee.
  - Email received today reporting on the usage of our Neighbourhood Plan policies on determining planning applications. There were four 'FUL' applications, two for Quebec Drive, one Stewart Young Grove, and one Wards View.
5. **Members of the Public** – none.
6. **Copy Letters of Objection/In Support/Observations** – none.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There was one application for consideration, DC/23/2612/FUL 9 Montana Road, which was recommended as 'support' voting was unanimous. (Copy of schedule, including full details and comments in minute book).
8. **Schedule of Planning Decisions** – The Committee noted the three applications listed, all of which were in agreement with this committee's recommendations. (Copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – none.

**10. Other/Urgent Communications** – none.

**11. Date of Next Meeting** – 31 July 2023 at 6.15pm, Kesgrave Town Council office.  
Apologies received from Cllr G Ward for this meeting.

**12. Agenda Items for Next Meeting** – none.

*There being no other business, the meeting closed at 6.27pm*

Signed: Chairman..... Date.....

DRAFT