



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 17 July 2023 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 17 July 2023 at 7.15pm in the **Council Chamber, Town Council Office.**

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
11 July 2023

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Full Town Council meeting** held on the 26 June 2023 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Schedule of Accounts –
 - List of Payments for the period 01/05/2023 to 31/05/2023 – to consider and approve (details attached).
 - List of Receipts for the period 01/05/2023 to 31/05/2023 – to consider and approve (details attached).
 - b. Transfer from the KTC Card Payments Account to Current Account – to consider and approve (details attached).
 - c. Trial Balance for May 2023 – for information only (copy attached).
 - d. Kesgrave Library grant for qtr3 & qtr4 (2022/23) and qtr1 (2023/24) – to consider and approve (details attached).
 - e. CIL summary report as of April 2023 – to review and consider spending plan.
 - f. KTC Vehicle Policy – to consider and agree (copy attached).
9. **Planning & Development** – Committee meeting minutes; 3 July 2023 (copy attached) – to receive and note.
10. **Community & Recreation** –
 - a. Trinity Close Open Space Ownership – to receive a verbal report from the Clerk.
 - b. Oak Meadow Resurfacing of adventure play, zip wire and swings – to consider and agree.
11. **SCC Street Light timings and locations in the Town** – to consider and agree.
12. **Community Engagement Strategy** – to consider and agree.
13. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
14. **Date of Next Meeting** – Monday 18 September at 7.15pm, at the Town Council Office.
15. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
16. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
17. **Confidential Minutes** –
 - a. Full Town Council meeting held on 26 June 2023 (copy attached). To receive, consider and agree.
18. **Public Open Space and Land Ownership** –
 - a. Longstrops – to receive an update.
 - b. Land Acquisitions – to receive an update.