

KESGRAVE TOWN COUNCIL

Minutes of the Finance and Governance Committee meeting, held on 6 March 2023 at the Town Council office

Councillors present:

Cllr A Athwall
Cllr N Beecroft-Smith
Cllr A Comber
Cllr R Gibson
Cllr G Lynch
Cllr J Ogden (Chairman)

Officers present:

J Abbott – Town Clerk
A Dougall - Responsible Financial Officer (RFO)

1. **Welcome and Apologies for Absence** – Cllr J Ogden welcomed all those present.
2. **Declaration of Interests** – Cllr A Comber (Scout Leader, Market and Director of RFC, non-pecuniary), Cllr J Ogden (Scout Leader and Library, non-pecuniary).
3. **Minutes of the last Meeting** held on the 9 January 2023, the Committee received, considered and agreed following the vote.
4. **Clerks/Officer Report/Update** – none.
5. **Members of the Public** – none present.
6. **Bank Reconciliation to 31 January 2023**– These were received, considered and agreed following the vote.
7. **Receipts and Payments for January 2023** - These were received, considered and agreed following the vote.
8. **Detailed Income & Expenditure to 31 January 2023** – The report was received and agreed following the vote.
9. **Trial Balance for January 2023** - The Committee reviewed and noted the report.
10. **KTC Policies** –
 - a. Draft 2023/24 KTC Standing Orders – these were considered and following the vote agreed.
 - b. Draft 2023/24 KTC Financial Regulations – these were considered and following the vote agreed.
11. **Grant Requests**
 - a. Citizens Advice Bureau East Suffolk – The committee reviewed the application. Cllr Beecroft-Smith proposed a grant of £750 this was seconded by Cllr Comber and following the vote agreed.
12. **Other/Urgent Communications** – The Chair, Cllr Ogden had requested via email to the Clerk for an additional item to be added to the agenda for discussion, 'Staff Pensions'. All members agreed following the vote for this item to be taken in confidential session.

13. Date of Next Meeting – the Clerk advised the previously agreed meeting dates for the upcoming F&G and C&R meetings need to be switched, following the vote this was agreed. Therefore, the next Finance & Governance Committee meeting will now be held on Monday 19 June 2023 at 7.15pm, Council Chamber, Town Council office. The Community & Recreation Committee meeting will be held on Monday 5 June 2023.

14. Agenda Items for Next Meeting – none.

Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 – Agreed, no members of the public present.

New Agenda item 15. ‘Staff Pensions’ was then discussed in the CONFIDENTIAL part of this meeting.

This part of the meeting finished at 7.37pm

Chairman.....

Date.....