



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Community and Recreation Committee Meeting

To: Cllr Athwall
Cllr Comber
Cllr Hook
Cllr Lynch
Cllr Mears
Cllr Ogden

Copy to: All Town Councillors

Dear Councillors

Notice of Meeting

You are summoned to the next meeting of the Community and Recreation Committee, which will take place on Monday 5 June 2023 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

J Catling

Jennie Catling
Events & Estate Manager
31 May 2023

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept apologies for absence.
2. **Election of Vice Chairman for this Committee** – to agree.
3. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
4. **Minutes of the last Meeting** held on the 16 January 2023 – to receive, consider and agree. (Copy attached).
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **Play Areas / Open Spaces** –
 - a. Pump Track In Kesgrave, possible provision and location for this type of facility in line with the Kesgrave Neighbourhood Plan and Kesgrave Town Council Business Plan – to consider and agree.
 - b. KWMCC Play Area Refurbishment – to receive an update.
 - c. Rupert Fison Square Planters upgrading/replacing – to consider and agree.
 - d. Trinity Close Green, ownership of land and tree issues – to receive a verbal report from the Clerk.
 - e. Oak Meadow Play Area Surfacing, upgrade required in some areas – to consider and agree.
 - f. Talking Benches in areas of the Town – to consider and agree.
8. **Community Events** –
 - a. Tea Party 21 June 2023 – to receive an update.
 - b. Kesgrave Fun Day 8 July 2023 – to receive an update.
9. **Kesgrave Conservation and Climate Emergency** (copy of report from Kesgrave ATM attached) –
 - a. Green Infrastructure Project – to receive a verbal report from Cllr Comber.
 - b. Removal of Dead Trees and Replanting Strategy – to consider and agree.
 - c. Partnership Working with Suffolk Wildlife Trust (SWT) and Greenways – to receive an update on recent projects including a request from SWT to spend a session with the Forget Me Not Café making hedgehog houses.
 - d. Kesgrave Climate and Conservation Working Party – to review and consider a need for setting up a group for projects in the Town.
10. **Hang Out Youth Club and Detached Youth Work in Kesgrave** – to receive an update.
11. **KTC Office Container electrical hook up** – to consider and agree.
12. **MJH (Millennium Jubilee Hall)**
 - a. Driveway Street Lights LED Upgrade – to consider and agree.
 - b. The provision of additional car parking spaces by the hall – to consider and agree.
13. **Kesgrave Town Council Lawn Cemetery Fees** – to review and agree.
13. **Suggestions for the Press and Media** – To consider any new items for inclusion.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 11 September 2023 in Council Chamber, Town Council office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.