



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 28 November 2022 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 28 November 2022 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
23 November 2022

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meeting** held on the 24 October 2022 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Finance & Governance committee meeting minutes 21 November 2022 (copy attached). To receive and note.
 - b. Schedule of Accounts –
 - List of Payments for the period 01/10/2022 to 31/10/2022 – to consider and approve (details attached).
 - List of Receipts for the period 01/10/2022 to 31/10/2022 – to consider and approve (details attached).
 - c. Transfer from the KTC Card Payments Account for October 2022 – to consider and approve (details attached).
 - d. Version 4 Draft Budget 2023/24 – to review any requests for consideration – to consider and approve draft (details attached).
10. **Planning & Development** – Committee meeting minutes; 31 October 2022 and 14 November 2022 (copies attached) – to receive and note.
11. **Community & Recreation** –
 - a. Community & Recreation committee meeting minutes 31 October 2022 (copy attached). To receive and note.
 - b. Kesgrave Fire Works Display 2023 – to agree the proposed date.
12. **Boundary Commission for England 2023 - boundary review** – to review and consider response.
13. **Transport EAST Survey, to be completed by 16 December 2022** – to review and consider response (paper attached).
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 23 January 2023 at 7.15pm, Town Council office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Confidential Minutes** –
 - a. Town Council meeting held on 24 October 2022 (copy attached). To receive, consider and agree.
 - b. Finance & Governance committee meeting held on 21 November 2022 (copy attached). To receive and note.
19. **Public Open Space and Land Ownership** –
 - a. Longstrops – to receive an update.