



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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## Finance and Governance Committee Meeting

To: Cllr A Athwall  
Cllr N Beecroft-Smith  
Cllr A Comber  
Cllr R Gibson  
Cllr G Lynch  
Cllr J Ogden

Copy to: All Town Councillors

Dear Councillors

### Notice of Meeting

You are summoned to the next meeting of the Finance and Governance Committee which will take place on Monday 21 November 2022 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

*J. Abbott*

Joanna Abbott  
Town Clerk  
16 November 2022

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## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 17 October 2022 – to receive, consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Bank Reconciliation to 31 October 2022** – to review and approve (copy attached).
7. **Receipts and Payments for October 2022** – to review and approve (copies attached).
8. **Detailed Income and Expenditure to 31 October 2022** – to receive and review (copies attached).
9. **Trial Balance for October 2022** – for review (copy attached).
10. **ESC Precept Letter (revised) for 2023/24** – for review (copy attached).
11. **Grant Requests** – to review and consider the following:
  - a. Royal British Legion Poppy Appeal
  - b. DAS (copy attached)
12. **Energy Bill Relief Schemes for gas and electricity** - for information only.
13. **Version 3 - Draft Budget 2023/24** – to consider and discuss (paper attached).
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 9 January 2022 at 7.15pm, Council Chamber, Town Council office.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Staffing Matters** –
  - a. **Agreed National Salary Award for 2022/23 – to be implemented from 1 April 2022** - to receive.