

KESGRAVE TOWN COUNCIL

Minutes of the Finance and Governance Committee meeting, held on 11 July 2022 at the Town Council office

Councillors present:

Cllr Athwall

Cllr N Beecroft-Smith

Cllr A Comber

Cllr J Ogden

Officers present:

J Abbott – Town Clerk

1. **Welcome and Apologies for Absence** – Cllr Beecroft-Smith took the Chair as Chairman of the Town Council. He welcomed all those present, apologies received from Cllr R Gibson, Cllr G Lynch and A Dougall (RFO), reasons personal, all agreed following the vote. J Abbott apologised there was not an agenda item to vote for Chair of this committee for 2022/23. All members agreed to discuss and agree under this item. Cllr Beecroft-Smith asked for any nominations, Cllr J Ogden put himself forward, this was seconded by Cllr A Comber and unanimously agreed following the vote. Cllr Ogden as Chairman of this committee took the Chair for the meeting.
2. **Declaration of Interests** – Cllr A Comber and Cllr J Ogden both declared a non-pecuniary interest – Scout Leaders.
3. **Minutes of the last Meeting** held on the 7 March 2022, the Committee received, considered and agreed following the vote.
4. **Clerks/Officer Report/Update** – none.
5. **Members of the Public** – none present.
6. **Bank Reconciliation for June 2022** – These were received, considered and agreed following the vote.
7. **Receipts and Payments for June 2022** – These were received, considered and agreed following the vote.
8. **Detailed Income and Expenditure to 30 June 2022** – The report was received and agreed.
9. **Trial Balance for June 2022** – The Committee reviewed and noted the report.
10. **Grant Request from Fresh Start New Beginnings** – The committee reviewed and discussed the grant application. Cllr A Comber proposed a grant of £500, this was seconded by Cllr N Beecroft-Smith and following the vote unanimously agreed.
11. **Review MJH Hire charges for 2023** – Following a detailed discussion it was proposed by Cllr Beecroft-Smith and seconded by Cllr Ogden to put forward the following recommendation to Full Council:

- To increase MJH standard weekly and weekend hire rates by 10% with effect from 1 April 2023 (weekly hire £11 to £12 and weekend hire £16.50 to £18.00).
- To have an additional corporate hire rate of £18.00 for weekday and £24 for weekend with effect from 1 September 2022.

12. The purchase of an Electric Vehicle for Town Council (Estate Operatives) – Following a detailed and lengthy discussion it was proposed by Cllr Ogden and seconded by Cllr Comber to put forward the following recommendation to Full Council:

- To Apply for the maximum 50% grant from the SCC ‘New Community Fund for environmental projects in Suffolk’.
- apply for an additional support grant from SPARK.
- If grant application(s) successful, fund the remaining cost from the appropriate 2022/23 Budget and reserves.

The approximate cost of an electric van is £30,000-£35,000.

13. Other/Urgent Communications – none.

14. Date of Next Meeting – Monday 19 September 2022 at 7.15pm, Council Chamber, Town Council office.

15. Agenda Items for Next Meeting – none.

The meeting *finished at 8.11 pm*

Chairman.....

Date.....