

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes **4 July 2022**

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor G Lynch

Councillor J Ogden

Councillor A Athwall

Councillor T Hook

In Attendance:

- Mrs J Catling-Green Events & Estate Manager

1. **Election of Committee Chairman 2022/23** – Following the unanimous vote Cllr A Comber was voted Chair of the Community & Recreation Committee.
2. **Election of Committee Vice Chairman 2022/23** – Following the unanimous vote Cllr R Gibson (in his absence) was voted Vice Chair of the Community & Recreation Committee. This will need to be clarified and confirmed by Councillor Gibson or another nominee at the next Full Council meeting.
3. **Welcome and Apologies for Absence** – The Chair welcomed Councillor Hook as a new member to the committee, along with existing councillors, and apologies were received from Councillor R Gibson (personal)
4. **Declaration of Interests** – None
5. **Minutes of the Last Meeting** - held on Monday 9 May 2022 – These Minutes were received, considered, and approved by the Committee, following the vote. (Signed copy in the minute folder).
6. **Officer Report/Update/Matters Arising** – JC-G read a letter of apology by the person responsible for some of the recent graffiti in the Town. The person was identified following on from information from the public and CCTV footage.
7. **Members of the Public** – none
8. **Youth Club** – Outreach work has been agreed with 4YP to continue until the end of March 2023. Cllr Lynch suggested 4YP be in contact with Scouts/guide groups etc to follow up support required. The Hang Out is still attracting up to 60 young people on a Thursday evening.
9. **Play Areas, Open Spaces**
 - a. Annual Tree Survey – the survey was completed in June. JC-G to read report and programme any works required.
 - b. Play Area equipment annual survey - Full annual inspection completed in June. JC-G to read report and programme any works required.
 - c. General Community Initiatives - Cllr Comber ran through current projects to help inform Cllr Hook of the types of projects that the committee and office manage, along with an update for existing councillors, this included:

- Kesgrave market was busy in June, Virginia nurseries are a new attendee and Wildgoose Fine Foods are now click and collect only.
- Cedarwood Walk –Town Council working with conservation person who is preparing a revised plan and budget with a view to planting in the Autumn.
- Still awaiting dates for the LED lighting in Kesgrave
- Dobbs Drift & Holly Gardens, near handover completion
- JC-G and Cllr Comber recently met with Connecting Communities and hope to work with them in the future.
- Awaiting delivery of 2 benches to be sited on Legion Green and end of Grange Lane
- JC-G and Cllr Comber recently attended an electric vehicle day at Trinity Park to find out about electric vans for the Council.
- Longstrops – Adoption plans proceeding
- ESC has now started the grass cutting in Kesgrave – behind schedule 3 weeks due to staff sickness.
- ESC replacement dog and waste bins – The Clerk investigating who replaces and pays for the bins.
- The Estate Operatives have tidied Pergola Piece, trimmed circular hedge, weeded bedding area and planted a replacement Rowan Tree from the WI.
- Cllr Lynch mentioned that 2 of the lights by Lankaster Way are not working– office to report.
- Cllr Comber looking into a repair hub, similar to Martlesham.
- Solar panels to be installed at the office 11 and 12 July and then at the Millennium hall week commencing 15 August.
- Defibs – JA is investigating additional defibs after requests received from members of the public. Councillor Comber has also listed all the known defib locations on the community website. Office investigating ownership and possible transfer of defibrillator at Church Hall to Town Council.
- The high school underpass project has been put on hold at this time. All other under passes completed

d. Rupert Fison Square – A further quote is required to repair the uneven block paving, the initial work carried out has hi-lighted deeper issues with the groundworks and ability to level.

e. Car park, rear of Scout Hall. A request has been received to site a clothing bank on Council owned land. It was agreed by the committee that the charity should contact Tesco to see if there was space on their land, near to the existing clothing banks. JC-G to inform the charity.

10. Events -

a. Fun Day on Saturday at the Millennium Field. Three tickets left for the Senior Citizens Outing to Felixstowe on 1 September 2022.

11. Other requests – None

12. Suggestions for Press and Media – Report that person responsible for some vandalism in the town has been caught.

13. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) –

14. Agenda Items for Next Meeting – To consider any matters that members would like to discuss at the next meeting on Monday 31 October 2022 at 7.15pm in the Council Chamber at the Town Council Offices. *(Meeting closed at 19.45)*

Signed: Chairman..... Date.....

DRAFT