



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 25 April 2022 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on Monday 25 April 2022 at 7.15pm in the **Council Chamber, Town Council Office.**

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
13 April 2022

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 21 March 2022 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO** – to receive an update.
9. **Finance & Governance** –
 - a. Schedule of Accounts –
 - List of Payments for the period 21/03/2022 to 31/03/2022 – to consider and approve (details attached).
 - List of Receipts for the period 21/03/2022 to 31/03/2022 – to consider and approve (details attached).
 - b. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - c. Final KTC Asset Register as at 31 March 2022 - to consider and approve (details attached).
 - d. KTC Insurance Schedule for 2022/23– to note (copy attached).
 - e. Subscriptions & Memberships paid in 2021/22 – to review for 2022/23 (details attached).
 - f. Reserves position as at 31 March 2022 – to consider and approve (details attached).
10. **Planning & Development** –
 - a. Committee meeting minutes; 21 March and 4 April 2022 (copies attached) – to receive and note.
11. **Community & Recreation** –
 - a. Kesgrave/Martlesham Underpass Project – to receive an update from the Clerk.
 - b. Emergency Lighting repairs at the MJH – to receive.
12. **Solar Panels for Town Council office and additional panels at MJH** – to receive and consider quotes from Greenscape Energy (papers attached).
13. **Kesgrave Climate Emergency and Conservation** – to receive an update from the Clerk/Cllr Comber.
14. **Kesgrave Town Council owned Street Lighting upgrade to LED** – to receive an update.
15. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
16. **Date of Next Meeting** – Monday 23 May 2022 at 7.15pm, Annual Town Council Meeting – Town Council office.
17. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
18. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
19. **Confidential Minutes** –
 - a. **Full Town Council meeting** held on 21 March 2022 (copy attached). To receive, consider and agree.
20. **Public Open Space and Land Ownership** –
 - a. Longstrops – to receive an update from Cllr Gibson.