



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 21 February 2022 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on Monday 21 February 2022 at 7.15pm in the **Council Chamber, Town Council Office.**

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
16 February 2022

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 24 January 2022 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO** – to receive an update.
9. **Finance & Governance** –
 - a. Schedule of Accounts –
 - List of Payments for the period 24/01/2022 to 20/02/2022 – to consider and approve (details attached).
 - List of Receipts for the period 24/01/2022 to 20/02/2022 – to consider and approve (details attached).
 - b. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - c. MJH – outstanding hirers payments (debtors) – to review, consider and agree.
10. **Planning & Development** –
 - a. Committee meeting minutes; 24 January 2022 and 7 February 2022 (copies attached) – to receive and note.
11. **Community & Recreation** –
 - a. Committee meeting minutes; 7 February 2022 (copy attached) – to receive and note.
 - b. Kesgrave/Martlesham Underpass Project – to receive an update.
 - c. Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership meeting 17 February 2022 – to receive an update.
 - d. Road Safety, Heath Primary School Bell Lane - to receive a verbal update from Cllr Comber.
12. **Kesgrave Climate Emergency and Conservation** – to receive a verbal update from Cllr Comber.
13. **Highway Code New Legislation**, 8 changes you need to know from 29 January 2022 – to receive (link attached).
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
Date of Next Meeting – Monday 21 March 2022 at 7.15pm – Town Council office.
15. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
16. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
17. **Confidential Minutes** –
 - a. **Full Town Council meeting** held on 24 January 2022 (copy attached). To receive, consider and agree.
18. **Public Open Space and Land Ownership** –
 - a. Longstrops – to receive an update from Cllr Gibson.