

## **KESGRAVE TOWN COUNCIL**

### **Minutes of the Full Town Council Meeting held on 26 July 2021**

#### **Councillors present:**

K Archer  
A Athwall  
N Beecroft-Smith (*Chairman of the Council*)  
P Carr  
A Comber  
A Cook  
R Gibson (*Vice-Chairman of the Council*)  
G Lynch  
D Mears  
G Ward

Suffolk County and East Suffolk Cllr - S Lawson

#### **Officers present:**

J Abbott – Town Clerk  
A Dougall – Responsible Financial Officer (RFO)

**1. Welcome and to Receive and Accept Apologies for Absence** – None received.

**2. Declaration of Interests** – Cllr A Athwall, non-pecuniary interest, item 9 d. Member of Kesgrave Library Group. Cllr A Comber, non-pecuniary interest, item 9 b. Scout Leader, RFC Director.

**3. Minutes of the last Town Council Meeting** – held on 21 June 2021, following the vote these were agreed.

**4. Chairman's Communication** – Cllr N Beecroft-Smith reminded everyone it is the Kesgrave Fun Day on Saturday – 31 July. Volunteers needed to engage with public at KTC stand – Cllr Lanyards will be provided. Also need help setting up clearing away.

**5. Clerks/Officer Report/Update** – J Abbott provided the following updates: A virtual 'meet your MP' was facilitated by the Town Council and held on 1 July, unfortunately no residents attended, however some Cllrs did attend, and it was a productive meeting by discussing with our MP Dan Poulter of the work being done by KTC, Dr Poulter is also looking to attend the Fun Day on Saturday morning. The Notice of Councillor Vacancy has been displayed following the resignation of Cllr Fairbrother. A reminder of the email sent to all Cllrs from ESC for the 'Leadership & Lifelong Learning' offer, if of any interest. SCC Highways have informed KTC of 'new generation traffic sensors', which are being installed across the County, one of these will be on the Main Rd Kesgrave. During the month of August, the Town Council office will be open 9am-12pm this is to help facilitate staff annual leave.

**6. Members of the Public** – none.

**7. County and District Councillor Reports** – County & District Cllr Lawson reported on the following; he is now a cabinet member of Highways, reiterated the importance of partnership working to address Highway issues. Meeting with Cllr Matthew Hicks next week – any questions / issues KTC would like raised to notify the Clerk and he will look to discuss. ESC Health & Wellbeing events held at KWMCC. He will be attending the Fun Day on Saturday as will Cllr D

McCallum. Locality Budget being used, however welcomes other groups to approach him for funding. Chin Wag meetings re started face to face at KWMCC, well attended and received. Recycling message from ESC continuing to be pushed within East Suffolk. ESC Leader Cllr Steve Gallant has confirmed ESC will be working with Great Yarmouth Borough Council to enter a joint bid for 'UK City of Culture 2025'.

Cllr Lynch advised he has attended many meetings with MP Dan Poulter over the last month on different matters within Kesgrave and East Suffolk. Attended ESC Scrutiny meetings. Advised of ESC mapping (provides areas within East Suffolk, owned by ESC), which is available and has recently been updated. Addressed issues regarding the Boundary Commission and Kesgrave originally not named in title, this has now been confirmed it will be amended and 'Kesgrave' will be added to the title of the proposed new Boundary.

*(Cllr S Lawson left the meeting at 7.30pm)*

**8. Partnership Funded PCSO Reports** – J Abbott read out the reports (copies attached to these minutes), no questions raised.

### **9. Finance & Governance –**

- a. Finance & Governance Committee meeting minutes; 19 July 2021 – these were received and noted.
- b. Schedule of Accounts –
  - List of Payments for the period 21/06/2021 to 25/07/2021 – all accepted and agreed following the vote.
  - List of Receipts for the period 21/06/2021 to 25/07/2021 – all accepted and agreed following the vote.
  - Additional Payments between 01/04/2021 to 20/06/2021 (not on the schedule presented at the 21 June meeting) - all accepted and agreed following the vote.
- c. Transfer from Savings Account and the KTC Card Payments Account – the transfers made during 15/07/2021 (Savings Account) and 29/06/2021 (Card Payments Account) were agreed following the vote.
- d. Library Grant request for Qrt 4 (20/21) and Qrt 1 (21/22) – The Library report was discussed, and the funding request considered. All in favour, following the vote, to fund £2,500 for Qrt 4 (20/21) and Qrt 1 (21/22) £2,875.

**10. Planning & Development** – Chair of P&D Cllr R Gibson provided the following update; he attended the SALC Neighbourhood Plan (NP) training as a member of the panel to help facilitate questions and provide information on implementing a NP for your Council. He attended a webinar with Jackie Weaver facilitated by SALC. Provided an update re 'Councillor Conduct' being reviewed by NALC with hope this will be strengthened to tackle issues like Cllr behaviour/conduct with stronger sanctions being implemented.

### **11. Community & Recreation –**

- a. Community & Recreation Committee meeting minutes; 5 July 2021 – these were noted, Cllr Comber highlighted the lights and CCTV being finalised at Cedarwood Green and a time being agreed for the lights being turned back on at the facility. Following a discussion, it was proposed by Cllr Lynch and seconded by Cllr Archer for the lights to be turned back on and to go off by 8.30pm, this can be implemented once the information letters have been sent to the neighbouring properties, with a condition that if there is great resistance, by residents this will be brought back before Full Council on 27 Sep for further discussion, following the vote this was agreed. Cllr Comber also confirmed the paperwork re the ESC Play Area adoptions has been received. J Abbott advised an afternoon tea took place at the High School for the residents taking part in the Pen Pal Scheme, Jennie attended on behalf of the office, and it was a great success with residents and pupils having a great afternoon.

- b. Kesgrave Fun Day 31 July 2021 – J Abbott reiterated what the Chairman had said in his communication and advised Jennie has done an amazing job in putting this altogether.
- c. Pop Up Cinema for Young People in Kesgrave in August, provided by Access Community Trust – J Abbott confirmed the office were approached to see if KTC wished to take part in this new initiative, All ESC Cllrs provided funding and three free events will take place, 3 & 4 Aug at MSG and 13 Sep at KWMCC. This will be advertised at the Fun Day.
- d. Kesgrave Underpasses Partnership meeting 13 July – J Abbott confirmed work continues to move forward, all the local schools have been contacted and all have said they wish to be involved, a really positive response.
- e. Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership meeting 12 July 2021 – J Abbott confirmed work continues on environmental and conservation and she along with Cllr Comber had a virtual meeting with ESC Cllr James Mallinder, which concluded positively with a real understanding of what KTC wish to achieve regarding conservation and the issues being experienced with Norse. Further meetings to be arranged with Cllr Mallinder / Norse. The next work for the Partnership is 'Road Safety', KTC have highlighted issues;
  - Bell Lane – School Road Safety – J Abbott asked for Council to consider funding a traffic flow/speed safety survey, at a cost of £500, following the vote this was agreed.

**12. Suffolk Climate Change Partnership** – J Abbott confirmed following information provided by SALC, Groundwork East were contacted regarding this initiative, which is funded by ESC, SCC. A virtual meeting was held with Groundwork East representative Sarah Gill, which included Cllrs Gibson, Beecroft-Smith and Comber. The scheme is based around the Town reducing their carbon footprint and establishing the interest in resident's taking part (no cost to Council or resident's). This will be done by resident's completing a short 5min survey and having access to information to help them to reduce their carbon footprint and save them money! – we will be promoting this at the Fun Day on Saturday.

**13. Other /Urgent Communications** – None.

**14. Date of Next Meeting** – Monday 27 September 2021 at 7.15pm – Town Council office.

**15. Agenda Items for Next Meeting** – None.

**16. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – Full Council considered and agreed following the vote.

*Agenda items 17 a&b, and 18 a&b were then discussed in the CONFIDENTIAL part of this meeting.*

*this part of the meeting finished at 8.12pm*

**Chairman** ..... **Date**.....