

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes 26 April 2021

Councillors Present:

N Beecroft-Smith

A Cook

R Gibson (P&D Chairman)

G Ward

In Attendance:

- **Mrs J Abbott – Town Clerk**

- 1. Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed those present, there were apologies received from Cllr K Archer – work commitments.
- 2. Declaration of Interests** – none.
- 3. Minutes of the Last Meeting held on the 12 April 2021** – These Minutes were received, considered, and approved following the vote.
- 4. Clerks Report/Update/Matters Arising** – J Abbott advised a response had been received from ESC LPA in response to the query raised on planning application 22 Rowarth Avenue DC/20/4360/FUL. The application had gone through the referral process, Cllr Gibson confirmed the case officer advised it was an oversight on the correct documentation being sent to KTC and uploaded onto the planning portal. J Abbott also confirmed a response had been received from ESC in response to our question on 'set guidance for planning applications', they confirmed there is nothing over and above the town/parish forums, however we could raise this with SALC.
- 5. Members of the Public** – none.
- 6. Copy Letters of Objection/In Support/Observations** – none.
- 7. Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were six applications for consideration, DC/21/1590/FUL 36 Bell Lane, DC/21/1479/FUL 1 Bracken Avenue, DC/21/1735/FUL 17 Orchard Grove, DC/21/1708/FUL 8 Montana Road and DC/21/1582/FUL 7 Falmouth Close, were all recommended as 'support'. Application DC/21/1675/TPO 30 The Combers would have been recommended as 'refuse' however, believed the works have already been undertaken. The committee wished to raise concerns with how TPO applications are processed and what protection a TPO gives. The Clerk will raise this with ESC. (Copy in minute book).
- 8. Schedule of Planning Decisions** – The Committee noted the one application listed; which was permitted by ESC, and was in agreement with this committees' recommendation. (Copy in minute book).
- 9. Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – none.

- 10. Neighbourhood Plan – Referendum 6 May 2021** – Cllr Gibson confirmed he and the Clerk had been invited to witness the vote count, both confirmed they would not be attending. J Abbott advised posters are being displayed in the Town this week.
- 11. Delegated Authority to Respond to Planning Applications** – J Abbott advised she recommended that the committee consider for the Clerk to respond to Planning applications during the period of no virtual or face to face meetings being held, because of Covid-19 and current legislation under review by Government. J Abbott confirmed she will send all relevant information to all members via email as she had in April/May 2020 lockdown. Cllr Gibson proposed, and Cllr Ward seconded, following the vote this was agreed.
- 12. Other/Urgent Communications** – None.
- 13. Date of Next Meeting** – to be confirmed.
- 14. Agenda Items for Next Meeting** – None.

There being no other business, the meeting closed at 6.40pm

Signed: Chairman..... Date.....