



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 15 March 2021 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place online via Microsoft Teams on **Monday 15 March 2021 at 7.15pm**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
10 March 2021

NB: If members of the public wish to attend the meeting, then please refer to our [website for login details](http://www.kesgravetowncouncil.org.uk)
www.kesgravetowncouncil.org.uk

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 15 February 2021 – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note (copies attached).
9. **Finance & Governance** –
 - a. Finance & Governance Committee meeting minutes; 1 March – to receive, consider and agree the following: -
 - Budget Virements to the 2020/21 Budget
 - KTC Asset Register
 - Internal Audit Review/Plan
 - Risk Register and Assessments 2012/22
 - Financial Regulations 2021/22
 - KTC Meeting Schedule 2021/22 – to consider and agree changing the date for the Annual Town Council Meeting 2021.
 - b. Schedule of Accounts –
 - List of Payments for the period 15/02/2021 to 14/03/2021 – to consider and approve (details attached).
 - List of Receipts for the period 15/02/2021 to 14/03/2021 – to consider and approve (details attached).
 - c. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - d. MJH – outstanding hirers' payments (debtors) – to receive an update.
 - e. Projected Reserves as of 31 March 2021 – to receive.
10. **Planning & Development** – Committee meeting minutes; 15 February 2021 and 1 March 2021 (copies attached).
11. **Community & Recreation** –
 - a. ESC Safety Partnership Meeting 23 Feb 2021 and Woodbridge and District ASB Meeting 25 Feb 2021 – to receive a verbal update from Cllr A Comber.
 - b. Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership meeting 11 Mar 2021 – to receive a verbal update from The Clerk.
12. **A12 Scheme (A14 "Seven Hills" to A1152 Woods Lane) – Consultation Tues 9 Feb 2021– Fri 19 Mar 2021.** (All details are available at; www.suffolk.gov.uk/A12improvements) – to further consider and agree KTC response to be submitted by the Clerk (paper attached).
13. **Report from Clerk and Press Officer** – to receive.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Annual Town Meeting Monday 19 April 2021 at 7.15pm online via Microsoft Teams.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

18. **Confidential Minutes – Town Council meeting** held on 15 February 2021 (copy attached). To receive, consider and agree.
19. **Public Open Space and Land Ownership –**
 - a. Project ELH – to receive an update.
 - b. Longstrops – to receive an update.
 - c. Ashdale Road – to receive, consider and agree.
20. **Cedarwood Green** – to further consider and agree (paper attached).