

Community and Recreation Committee Meeting Minutes
1 February 2021 7.15pm

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor P Carr

Councillor J Ogden

Councillor A Athwall

Councillor G Lynch

Councillor D Mears

Councillor D Shaw

Councillor K Archer

In Attendance:

- Mrs J Catling-Green Events & Estate Manager

1. **Welcome and Apologies for Absence** – The Chairman of the Committee, welcomed those present to the fourth virtual Teams meeting of the Community and Recreation Committee.
2. **Declaration of Interests** – Cllr Comber – Kesgrave Market - Kesgrave Scouts and Rupert Fison Centre Ltd. Cllr Ogden – Kesgrave Market - Kesgrave Scouts
3. **Minutes of the Last Meeting** - held on Monday 7 December 2020 – These Minutes were received, considered, and approved by the Committee.
4. **Officer Report/Update/Matters Arising** – JCG spoke re grants that are available for environmental projects that involve young people. The Town Council could work alongside the local schools. If any of the Committee have ideas, then please contact JC-G.
5. **Members of the Public** – None
6. **Youth Club** – 4 YP have been offering Zoom meetings to those that attend the Hang Out. These are continuing to be used by some Kesgrave Young People during the Covid-19 lockdown.
7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG) –**
 - a. The Millennium Jubilee Hall is COVID-19 secure. The Estate Operatives are continuing to inspect the hall daily, taking electric and water readings when required.
 - b. Cllr Comber gave an outline to Councillor Mears on the FA project of improving the pitches at the Millennium Sports Ground. Kesgrave Kestrels are liaising with the FA to take this project forward. Cllr Lynch asked for clarification on the exact location of the bridleway near to the pitches as horses are using the area a lot more in lockdown. JC-G will make enquiries with regards to signage.

c. JC-G requested that a 20 x 8 ft container be purchased for storage of works equipment. The Pump House is currently being used; however, it is not easy to access with the Town Council van. It was proposed that a container be purchased for the sum of £1680 and placed in the large car parking space at the Town Council Office. This was proposed by Councillor Carr and seconded by Councillor Athwall. Cllr Ogden, Cllr Mears, Cllr Shaw, Cllr Comber all agreed. Cllr Lynch against.

8. Play Areas, Open Spaces –

- a. Pergola Piece – JC-G reported that an environmental grant has been awarded from East Suffolk Council for works to be carried out at Pergola Piece. It is hoped that the works would be carried out once the weather has improved.
- b. Cedarwood Green- Cllr Carr stated that no more action had been taken due to sickness within one of the companies approached. Cllr Carr confirmed he would contact them in due course to move the project forward and hoped to report back at the next Full Council.
- e. Annual Tree Survey – The survey is currently carried out on an annual basis. In 2020, the high priority works have all been carried out. It was agreed that the survey would now take place every two years. Any emergency works in between that time would still be carried out by the Council.
- d. Play Area adoptions – JC-G East Suffolk Council have met to discuss funding of the project. JC-G is awaiting the outcome.

9. Events –

- a. Due to Covid-19 work on booking of events has been on hold. It was agreed that time needed to be given to secure attractions for the Fun Day, scheduled to take place on the 31st July 2021. Deposits could be paid and if the event is cancelled because of Covid-19, Kesgrave Town Council would bear the cost of deposits could not be refunded. Cllr Lynch proposed and seconded by Cllr Carr that deposits are paid to secure attractions. All agreed.

10. Kesgrave Market – Kesgrave Market is still operating a click and collect system and open on the day. Cllr Comber reported that an online ordering service would be added to make things easier for the administration of the market. Cllr Lynch suggested that perhaps click and collect should be offered on a weekly basis between the market. Cllr Comber stated he would investigate this. The next market is 20 February from 9am.

11. Other requests – Cllr Lynch asked whether his previous suggestion of additional solar panels at the Millennium Jubilee Hall and at the Town Council office had been carried out. JC- G confirmed it had not but this is something she would investigate. JC-G informed the Committee that the office is busy updating the cemetery books and paperwork. The Estate Operatives are carrying out path clearing, hedge trimming etc and receiving favourable comments from residents. The Kesgrave Covid-19 support group which the office manage are still receiving calls for the pick of prescriptions and shopping and offer general support to those who telephone. Improvements at and around the Rupert Fison Square has taken place; new bins, concrete pad in front of a bench and the relaying some of the uneven block paving has taken place.

12. Suggestions for Press and Media – JC-G reported that she has asked the Town's PCSO to do a small article for the next In Touch magazine.

13. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) – Cllr Lynch reported there was a cut through onto Oak Meadow from Pilbroughs walk through a hedge and was extremely muddy. Could

this be replanted or made into a proper path. JC-G said she would investigate. Cllr Comber thanked everyone for all their work.

14. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next meeting on Monday 12 April 2021 at 7.15pm (*meeting closed at 8.20pm*)

Signed: Chairman..... Date.....

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