



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Town Council Meeting, Monday 15 February 2021 at 7.15pm

Dear Councillors

### Notice of Meeting

You are summoned to attend the Town Council meeting which will take place online via Microsoft Teams on **Monday 15 February 2021 at 7.15pm**.

Yours sincerely

*J Abbott*

Joanna Abbott  
Town Clerk  
10 February 2021

**NB:** If members of the public wish to attend the meeting, then please refer to our [website for login details](http://www.kesgravetowncouncil.org.uk)  
**[www.kesgravetowncouncil.org.uk](http://www.kesgravetowncouncil.org.uk)**

## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 18 January 2021 – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note (copies attached).
9. **Finance & Governance** –
  - a. Schedule of Accounts –
    - List of Payments for the period 18/01/2021 to 14/02/2021 – to consider and approve (details attached).
    - List of Receipts for the period 18/01/2021 to 14/02/2021 – to consider and approve (details attached).
  - b. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
  - c. Library Report – to review funding request for Qrt 2 and Qrt 3 2020/21 – to consider and approve.
  - d. MJH – outstanding hirers' payments (debtors) – to review, consider and agree.
10. **Planning & Development** – Committee meeting minutes; 18 January 2021 and 1 February 2021 (copies attached).
11. **Community & Recreation** –
  - a. Community & Recreation Committee meeting minutes; 1 February 2021 (copy attached).
    - Purchase of container for storage of EO equipment to be placed in Council office car park – to consider and agree C&R proposal.
    - To book attractions for 2021 KTC events, with possibility of non refundable deposits - to consider and agree C&R proposal.
12. **A12 Scheme (A14 "Seven Hills" to A1152 Woods Lane) – Consultation Tues 9 Feb 2021– Fri 19 Mar 2021.** (All details are available at; [www.suffolk.gov.uk/A12improvements](http://www.suffolk.gov.uk/A12improvements)) – to consider and agree response.
13. **Report from Clerk and Press Officer** – to receive.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 15 March 2021 at 7.15pm online via Microsoft Teams.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Confidential Minutes – Town Council meeting** held on 18 January 2021 (copy attached). To receive, consider and agree.
19. **Public Open Space and Land Ownership** –
  - a. Project ELH – to receive an update.
  - b. Longstrops – to receive an update.