

**Community and Recreation Committee Meeting Minutes**  
**7 December 2020 7.15pm**

**Councillors Present:**

Councillor A Comber (*Chair of this Committee*)  
Councillor P Carr  
Councillor J Ogden  
Councillor A Athwall  
Councillor G Lynch  
Councillor D Mears

**In Attendance:**

- Mrs J Catling-Green Events & Estate Manager
1. **Welcome and Apologies for Absence** – The Chairman of the Committee, welcomed those present to the third virtual Teams meeting of the Community and Recreation Committee.
  2. **Declaration of Interests** – Cllr Comber – Kesgrave Scouts and Rupert Fison Square. Cllr Ogden – Kesgrave Scouts, Cllr Carr and Cllr Lynch - KWMCC
  3. **Minutes of the Last Meeting** - held on Monday 14 September 2020 – These Minutes were received, considered, and approved by the Committee
  4. **Officer Report/Update/Matters Arising** – None
  5. **Members of the Public** – None
  6. **Youth Club** – 4 YP have been offering Zoom meetings to those that attend the Hang Out. Up to 10 young people have taken part in these during the Covid-19 lockdown.
  7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG)** –
    - a. The Millennium Jubilee Hall is Covid secure. A few regular hirers have been able to come back after the 2<sup>nd</sup> lockdown. Currently hirers are receiving 50% discount on hire fees, until the beginning of January. The Committee agreed that they would like to continue to support this and propose that this is discussed at the next Full Council meeting on the 18 January 2021. The office will email all Town Councillors to see if they are happy to support this discount until the 18<sup>th</sup> January, where it can then be discussed fully.
    - b. Kesgrave Kestrels have been contacted to see if they will be holding games or training over the Christmas period and the office has requested a risk assessment.
  8. **Play Areas, Open Spaces** –
    - a. Pergola Piece – JC-G and the Clerk attended the planting of a Rowan tree today. This was kindly donated by the Kesgrave WI and is a memorial tree for those that have passed away or been affected by Covid-19. JC-G informed the Committee that East Suffolk Council have informed the Town Council of an environmental

grant opportunity. JC-G will complete an application form for works to be carried out at Pergola Piece.

b. Cedarwood Green- Cllr Carr confirmed that he had contacted 3 companies with regard to the CCTV at the MUGA. Two companies have so far replied. JC-G, Cllr Carr and Comber will arrange to meet to go through the quotes in more detail.

c. Tree Survey – J C-G confirmed the annual tree survey had been carried out. Works have been completed by the Kesgrave Covenant at the rear of the Millennium Jubilee Hall and works on KTC trees will be started on Thursday 10<sup>th</sup> December.

d. Play Area adoptions – JC-G confirmed that the Council's Solicitor has received the schedule of works and was waiting to hear from East Suffolk Council about the budget provision.

e. Kesgrave Vandalism – The office has been made aware of lots of spray paint vandalism within the town. The Estate Operatives have been very busy cleaning bins, benches, the concrete monument etc. All acts of vandalism have been reported online to the Police via 101. The PCSO has also been made aware and Cllr Comber also raised this at the latest Anti-Social Behaviour meeting.

**9. Events –**

a. The majority of KTC's events have been cancelled. The Tree of Reflection evening is going ahead on Friday 18<sup>th</sup> December in the All-Saints Churchyard. Santa will be in his Christmas Covid-19 secure bubble house at the Kesgrave Market on the 19<sup>th</sup> December. JC-G also requested that the deposit from this years' cancelled ice skating be carried over to hire a roller-skating rink either at Easter or the Summer. As part of the Kesgrave Support Forum, a small gift and card will be delivered to those supported residents. £100 was donated from Woodbridge Lions (added post meeting).

**10. Kesgrave Market** – Kesgrave Market is still operating a click and collect system and open on the day. The next market is 19<sup>th</sup> December from 9am.

**11. Estate Operatives** – All three Estate Operatives have been very busy, and thanks was given to them.

**12. KWMCC** – Joint Working JC-G has kept in contact with KWMCC and discussed the possibility on an outdoor cinema in 2021.

**12. Other requests** – (numbering as per agenda)

a. New outdoor sockets have been fitted at the MJH and a new socket and fuse box at the office has been carried out.

b. New bins have been ordered and are currently being installed at the Rupert Fison Square and at the rear of the building. Concrete pads are also being laid by the bench and a new bin on the grass at the rear of the hall. Several pavers have also been re-laid at the Rupert Fison Square due to them being uneven.

c. JC-G has received two quotes for a replacement boiler. A local green energy company has also been approached but to date has not replied. Cllr Lynch suggested that we wait for 12-18 months (unless the boiler has been condemned) as a new type of boiler is due to be launched which is more efficient and climate friendly.

**13. Cemetery Update –**

a. The fees for the cemetery have been updated and sent to Funeral Directors and put on our website.

**14. Suggestions for Press and Media** – None

**15. To receive** such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) – Cllr Comber thanked everyone for all their work and wished them all a happy Christmas.

**16. Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next meeting on Monday 1 February 2021 at 7.15pm (*meeting closed at 8.00pm*)

**Signed: Chairman..... Date.....**

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