



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Community and Recreation Committee Meeting

To: Town Council Members of the Community & Recreation Committee.

*Copies to: Full Town Council. District & County Councillors*

Dear Councillors

### Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place **online** via Microsoft Teams on **Monday 7 December 2020 at 7.15pm**

Yours sincerely

*J Catling-Green*

Jennie Catling-Green  
Events & Estate Manager  
2 December 2020

## AGENDA

1. **Welcome and Apologies for absence** - To welcome those present to receive and accept apologies for absence.
2. **Declaration of Interests** – To receive any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting**- To consider and agree the minutes of the meeting, which was held on the 14 September 2020. (Minutes attached).
4. **Officers Report/Update/Matters Arising** – To note any matters arising from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to facilitate any questions from members of the public.

Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.

6. **Youth Club** –
  - To receive an update on youth provision
7. **Millennium Jubilee Hall (MJH) and Millennium Sports Ground (MSG)** –
  - a. Covid-19 re-opening of hall – to receive an update
  - b. MJH – football fields – to receive an update
8. **Play Areas, Open Spaces** –
  - a. Conservation Project
  - b. Cedarwood Green – lighting
  - c. Annual Tree Survey – to receive an update
  - d. Play area adoptions – to receive an update
  - e. Kesgrave Vandalism
9. **Events**
  - a. To receive an update on all Town Council events for Autumn/Winter 2020
10. **Kesgrave Market** – to receive an update
11. **Estate Operatives** – to receive an update.
12. **KWMCC** – Joint working – to receive an update
12. **Other requests** – Bins, electric sockets, MJH and Office – to receive an update
13. **Cemetery Update** – Contract, Fees and regulations – to consider and agree
14. **Suggestions for the Press and Media** - To consider any new items for inclusion.
15. **To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the office by 12.00 noon on the day of the meeting).
16. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting 1 February 2021 at 7.15pm.