



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 19 October 2020 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place online via Microsoft Teams on **Monday 19 October 2020 at 7.15pm.**

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
14 October 2020

NB: If members of the public wish to attend the meeting, then please refer to our [website for login details](http://www.kesgravetowncouncil.org.uk)
www.kesgravetowncouncil.org.uk

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 21 September 2020 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Finance & Governance Committee meeting minutes; 5 October 2020 (copy attached).
 - b. Schedule of Accounts –
 - List of Payments for the period 21/09/2020 to 18/10/2020 – to consider and approve (details attached).
 - List of Receipts for the period 21/09/2020 to 18/10/2020 – to consider and approve (details attached).
 - c. Draft Budget 2021/22 - to review any requests for consideration.
 - d. External Auditor Report by PKF Littlejohn LLP – to receive and note (details attached).
 - e. GDPR; Councillor emails – to note change of process.
 - f. Grant Request; The Birches Medical Centre – to receive, consider and agree (paper attached).
10. **Planning & Development** –
 - a. Planning & Development Committee meeting minutes; 21 September 2020 and 5 October 2020 (copies attached).
 - 5 Oct 2020 - Item 10. Planning for the future – the Government Planning White Paper - to consider and agree (paper attached).
11. **Community & Recreation** –
 - a. Remembrance Service; Wednesday 11 Nov – to receive an update.
 - b. Foxhall Road / Bell Lane – to receive any update.
 - c. Youth Provision; Hang Out / Level 2 Bus – to receive an update.
 - d. Kesgrave Market – to receive an update.
12. **The Local Government Boundary Commission for England; Electoral Review of Suffolk: Draft Recommendations** – to review, consider and agree response to consultation, ending 23 Nov 2020 (papers attached).
13. **Kesgrave War Memorial Community Centre (KWMCC); Conversion to a Charitable Incorporated Organisation (CIO)** – to receive, consider and agree.
14. **Suffolk Association of Local Councils (SALC); Suffolk Coastal Area Forum 23 Sep 2020** – to receive a verbal report from Cllr Gibson.
15. **Report from Clerk and Press Officer** – to receive.
16. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
17. **Date of Next Meeting** – Monday 16 November 2020 at 7.15pm online via Microsoft Teams.
18. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
19. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

20. **Confidential Minutes –**
 - a. **Town Council meeting** held on 21 September 2020 (copy attached). To receive, consider and agree.
 - b. **Finance & Governance meeting** held on 5 October 2020 (copy attached). To receive and note.

21. **Public Open Space and Land Ownership –**
 - a. Project ELH Proposal – to receive, consider and agree (confidential paper attached).
 - b. Longstrops – to receive, consider and agree (confidential paper attached).
 - c. Hartree Way – to receive and consider.