



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Town Council Meeting, Monday 20 July 2020 at 7.15pm

Dear Councillors

### **Notice of Meeting**

You are summoned to attend the Town Council meeting which will take place online via Microsoft Teams on **Monday 20 July 2020 at 7.15pm**.

Yours sincerely

*J Abbott*

Joanna Abbott  
Town Clerk  
15 July 2020

## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 22 June 2020 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
  - a. Finance & Governance Committee meeting minutes; 6 July 2020 (copy attached).
  - b. Schedule of Accounts –
    - List of payments for the period 11/06/2020 to 19/07/2020 – to consider and approve (details attached).
    - List of Receipts for the periods 11/06/2020 to 19/07/2020 – to consider and approve (details attached).
  - c. Transfer from Savings Account – to consider and approve (details attached).
10. **Planning & Development** –
  - Planning & Development Committee meeting minutes; 22 June and 7 July 2020 (copies attached).
  - Planning & Development Committee members and frequency of meetings – to review, consider and agree.
11. **Neighbourhood Plan (NP)** – to receive any update.
12. **Fenton’s Wood** – to receive an update.
13. **Community & Recreation** –
  - a. Rupert Fison Square – to receive an update.
  - b. Foxhall Road / Bell Lane – to receive any update.
  - c. Kesgrave Market – to receive an update.
  - d. KTC Play Areas – to receive an update.
  - e. Millennium Jubilee Hall (MJH) re-opening to hirers – to receive, consider and agree.
  - f. Woodbridge & District ASB Meeting July 2020 – to receive a verbal update from Cllr A Comber.
14. **Report from Clerk and Press Officer** – to receive.
15. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
16. **Date of Next Meeting** – Monday 21 September 2020 at 7.15pm, location TBC.
17. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
  
18. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
  
19. **Confidential Minutes** –
  - a. **Town Council meeting** held on 22 June 2020 (copy attached). To receive, consider and agree.
  - b. **Finance & Governance meeting** held on 6 July 2020 (copy attached). To receive and note.
20. **Public Open Space and Land Ownership** –
  - a. Project ELH Proposal – to receive any update.
  - b. Longstrops – to receive an update.
  - c. Hartree Way – to receive and consider.

21. **Staffing Matters** –
- a. Youth Worker – to receive an update.
  - b. Estate Operative – to receive and note.