

Community and Recreation Committee Meeting Minutes
15 June 2020 7.15pm

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor G Lynch

Councillor P Carr (arrived 19.19)

Councillor J Ogden

Councillor D Shaw

Councillor A Athwall

Councillor P Carr

Councillor N Beecroft-Smith

In Attendance:

- Mrs J Catling-Green Events & Estate Manager
1. **Welcome and Apologies for Absence** – The Chairman of the Committee, welcomed those present to the first virtual Teams meeting of the Community and Recreation Committee. Apologies received from S Ventriglia
 2. **Declaration of Interests** – Cllr Comber and Cllr Ogden – Kesgrave Scouts and Rupert Fison Square.
 3. **Minutes of the Last Meeting** - held on Monday 3 February 2020 – These Minutes were received, considered and approved by the Committee, 1 abstention (Cllr Athwall). (Signed copy in the minute folder).
 4. **Officer Report/Update/Matters Arising** – None
 5. **Members of the Public** – None
 6. **Youth Club** – JCG confirmed that although the contract for the Tuesday Youth Club with 4YP had come to an end, negotiations were taking place for a new contract with the possible return in September. Cllr Comber also informed the committee that the Level 2 bus had shown interest in coming to Kesgrave.
 7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG)** –
 - a. Outside water bottle fillers (MJH and KTC Office) – These were funded by Cllr Lynch enabling budget and installation would be completed by the plumber week commencing 22 June. Cllr Lynch was thanked for the grant.
 - b. Millennium Jubilee, Knee rail replacement – works now completed
 - c. Cleaning at the Hall. J C-G reported that a full deep clean was being organised whilst the building is now closed. A floor cleaner had been purchased for the hall. J C-G stated that the Council had unfortunately been given the news that one of the Estate Operative was ill and would not be returning to work. A new rota was being organised.

8. Play Areas, Open Spaces –

- a. Benches at Millennium Sports Ground – Funding from Cllr D McCallum's enabling budget had been given and a new bench and recycling bin, along with a new concrete platform for an existing bench has been completed.
- b. Conservation Project – Cllr Comber gave an update – Norse were behind on works at Pergola Piece, discussion will take place with them on returning to works as the Covid lockdown eases. Cllr Comber thanked the scouts for planting the Oxide Daisies along Pilbroughs Walk
- c. Cedarwood Green- Cllr Carr confirmed he had sent an email to County regarding the turning on of the lights and would contact them again for a reply.
- d. Tree Survey – J C-G confirmed the annual tree survey had been carried out. Three trees within the survey (all Oaks) required a Picus Test. It was agreed that this be carried out and to find out if the test can predict the lifespan of the tree. It was also agreed that for any felled trees that they were replaced.
- e. Penzance Road Bench – A new bench has been installed at the end of Penzance Road.
- f. The Planters at the Rupert Fison Square are doing very well. The legs of the benches in the square are going to be painted green to tie in with the planters.
- g. MJH – The Town Council were liaising with Kesgrave Kestrels who are awaiting to hear if they are successful for a grant so work to improve the surface of the pitches at the Millennium Sports Ground could go ahead.
- h. Cllr Lynch informed the meeting that a Petanque court had now been installed at KWMCC.

9. Events –

- a. Kesgrave Fireworks – J C-G has signed the contract for the fireworks with the aim for the event to go ahead as planned on the 1st November – it was felt that a event for the town would give everyone a boost. It is noted that any changes in Government Guidelines would be followed.
- b. Cllr Shaw suggested that as the Litter Pick was cancelled could it be arranged to advertise that whilst residents are doing their daily exercise they could take part in their own litter pick. JCG confirmed she would arrange something to be advertised, stating that black sacks and pickers could be picked up on days when the office is open. Cllr Shaw also raised working with environmental groups regarding the growing of hedgerows and leaving some areas natural. Cllr Lynch stated that it was essential to let the residents know any plans for leaving areas uncut etc and the reasons behind it.

10. **Kesgrave Market** – Kesgrave Market was operating a click and collect system during the lockdown period and was working well.

11. **Estate Operatives** – The vehicle for the Estate Operatives has been purchased.

12. Other requests –

- a. Outdoor sockets at Council Office and MJH. It was agreed that a quote be obtained for a new outdoor socket at the MJH which would be very useful for outdoor events/park run etc and that the socket at the office be fitted with a large amp fuse.
- b. J C-G would be purchasing various pieces of equipment for the Estate Operatives within the authorised office spend limit, anything above would be purchased in the usual manner with quotes and presentation to Committee.
- c. Cllr Shaw felt that community well-being and mental health had been hi-lighted whilst in lockdown and support will still be required once regulation eases. He suggested that whilst the Senior Citizens Outing will not take place in August that we could still have something in the winter months. Cllr Lynch supported

this and suggested that the Millennium Hall be used, there is ample space there for social distancing. J C-G will look into.

- d. Cllr Carr informed the group that he was now a committee member of SPARK.
 - e. A member of public had contacted Cllr Lynch requesting more cycle stands near to the Kesgrave Tesco. The office will contact Tesco to see if this is something they will do.
13. **Cemetery Update** – The fees for the cemetery have not been increased since 2016. It was agreed by all that J C-G compares fees with Ipswich and present to the next committee meeting. Good progress was also being made on computerising the locations of burial plots.
14. **Suggestions for Press and Media** – Update to In Touch on Council works during lockdown.
15. **To receive** such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) – Cllr Comber stated that volunteers were always needed at events and thanked those who had helped this year.
16. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next meeting on Monday 14 September at 7.15pm (*meeting closed at 8.17pm*)

Signed: Chairman..... Date.....