



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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Community and Recreation Committee Meeting

To: Town Council Members of the Community & Recreation Committee.

Copies to: Full Town Council. District & County Councilors

Dear Councilors

Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place **online** via Microsoft Teams on **Monday 15 June 2020 at 7.15pm**

Yours sincerely

J Catling-Green

Jennie Catling-Green
Events & Estate Manager
9 June 2020

AGENDA

1. **Welcome and Apologies for absence** - To welcome those present to receive and accept apologies for absence.
2. **Declaration of Interests** – To receive any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting**- To consider and agree the minutes of the meeting, which was held on the 3 February 2020. (Minutes attached). (20 April Meeting did not take place due to Covid-19)
4. **Officers Report/Update/Matters Arising** – To note any matters arising from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to facilitate any questions from members of the public.

Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.

6. **Youth Club** –
 - To receive an update on the Tuesday Youth Club
7. **Millennium Jubilee Hall (MJH) and Millennium Sports Ground (MSG)** –
 - a. Outside bottle filler at MJH/Office – to receive an update
 - b. Millennium Jubilee, knee rail replacement – to receive an update
 - c. Cleaning at the Hall – to receive an update
8. **Play Areas, Open Spaces** –
 - a. Benches at Millennium Sports Ground- to receive an update
 - b. Conservation Project
 - c. Cedarwood Green – lighting
 - d. Annual Tree Survey
 - e. Penzance Road, bench
 - f. Planters at Rupert Fison Square
9. **Events**
 - a. To receive an update on the Fireworks
10. **Kesgrave Market** – to receive an update
11. **Estate Operatives** – Contract vehicle – to receive an update.
12. **Other requests** – electric sockets, MJH and Office, purchases for estate.
13. **Cemetery Update** – Fees and regulations
14. **Suggestions for the Press and Media** - To consider any new items for inclusion.
15. **To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the office by 12.00 noon on the day of the meeting).
16. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting 14 September 2020 at 7.15pm.