



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Town Council Meeting, Monday 17 February 2020 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on **Monday 17 February 2020 at 7.15pm** in the Council Chamber.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
12 February 2020

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 20 January 2020 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO** – to receive an update on the newly appointed PCSO.
9. **Finance & Governance** –
 - a. Schedule of Accounts – to consider and approve (details attached).
 - b. Transfer from Savings Account – to consider and approve (details attached).
 - c. End of Year Financial Forecast 2019/20 – to receive (details attached).
10. **Planning & Development** –
Planning & Development Committee meeting minutes; 20 January 2020 and 3 February 2020 – to receive and note (copies attached).
11. **Neighbourhood Plan (NP)** – to receive any update.
12. **Suffolk County Council (SCC) Highways proposals** – to receive and consider (papers attached).
 - a. Foxhall Road / Bell Lane – revised speed limit proposals.
 - b. Dr Watsons Lane – proposal for Traffic Regulation Order.
13. **Community & Recreation** –
 - a. Community & Recreation Committee meeting minutes; 3 February – to receive, consider and agree the following: -
 - Thursday Night Youth Club
 - Estate Operatives Vehicle (papers attached).
 - b. Bus Services – to receive an update.
 - c. Rupert Fison Square – to receive any update.
 - d. Woodbridge and District ASB Meeting 23 Jan 2020 – to receive a verbal update from Cllr A Comber.
 - e. East Suffolk Community Safety Partnership Planning Event 3 Feb 2020 – to receive a verbal update from Cllr A Comber.
14. **Climate Emergency Working Party** – to receive, consider and agree the groups proposals following their meeting on Tue 11 Feb 2020 (meeting notes to follow).
15. **Suffolk Association of Local Councils (SALC)** – The first joint SALC East Suffolk Forum held 24 Jan 2020 – to receive a verbal update from Cllr R Gibson.
16. **Report from Clerk and Press Officer** – to receive.
17. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
18. **Date of Next Meeting** - the next Full Town Council Meeting will be held on Monday 16 March 2020 at 7.15pm in the Council Chamber of the Town Council offices.
19. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
20. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

21. **Confidential Minutes –**
 - a. **Town Council meeting** held on 20 January 2020 (copy attached). To receive, consider and agree.
22. **Public Open Space and Land Ownership –**
 - a. Project ELH Proposal – to receive an update.
 - b. Longstrops – to receive any update.
23. **Staffing Matters –**
 - a. Market Co-Ordinator – to receive an update.
 - b. Youth Club – to receive an update.