

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes

6 January 2020

Councillors Present:

**A Athwall
K Archer
N Beecroft-Smith
R Gibson
G Ward**

In Attendance:

- Mrs J Abbott – Town Clerk
- Mrs D McCallum – District Councillor

1. **Welcome and to Receive and Accept Apologies for Absence** – The Vice-Chairman, Cllr R Gibson took the Chair for this meeting. Cllr R Gibson welcomed those present and confirmed there were no apologies.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 9 December 2019** – These Minutes were received, considered and approved following the vote. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – J Abbott advised the following;
 - All P&D members are encouraged to complete the SALC Planning Survey, which has been circulated, the deadline for completion is 31 January 2020.
 - Cllrs Archer and Gibson have confirmed they will be attending the East Suffolk Area Forum at Darsham on 23 January 2020.
 - Planning application DC/19/4413/TPO which the committee requested more information on following the meeting on 9 December 2019. The Arboriculture and Landscape Manager for ESC advised the following; *The tree works application has been submitted on behalf of the householder by an experienced tree surgeon. Although I haven't yet looked at the tree, I suspect a reduction won't be possible because mature Pines rarely offer any use branching structure to work with, and probably also because I suspect the storm damage wound is in the main trunk and if it deteriorates, will cause the tree to be a significant threat to the adjacent houses.*
 - Update on Quebec Drive rear garden boundaries with Main Road – overhanging vegetation. District & County Cllr Lawson has advised the matter is still being reviewed by SCC Highways. District Cllr McCallum stated that the matter is complex with residents wanting a definitive answer on land ownership and responsibility.
5. **Members of the Public** – None present, However District Cllr McCallum wished to speak as a resident on the application for the new hotel rooms at Kesgrave Hall (Milsoms), which is being considered by committee this evening. Cllr McCallum believes we should support local businesses where possible for the benefit of the Town, like employment.

6. **Copy Letters of Objection/In Support/Observations** – None received, however J Abbott informed the committee she had received telephone calls from a neighbour regarding application DC/19/4689/FUL, 1 The Backs, Cambridge Road, concerned about the possible business use of the gym.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were five applications for consideration, three were recommended as approve; DC/19/4587/FUL 2 Edmonton Close, DC/19/4814/FUL 10 Jewell View, DC/19/4335/LBC&DC/19/4334/FUL Kesgrave Hall. Two were recommended as refuse, DC/19/4689/FUL 1 The Backs Cambridge Road, contrary to policy DM7 and DC/19/4888/FUL 164 Bell Lane, contrary to policy DM6. (Copy in minute book).
- (Cllr McCallum left the meeting at this point)*
8. **Schedule of Planning Decisions** – The Committee noted the three applications listed, all of which had been approved. The decisions were in agreement to this committees' recommendations. (Copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott advised planning application DC/19/4322/FUL replacement dwelling at 102 Main Road will be considered by the ESC Planning Committee on 28 January at 2pm at East Suffolk House. They will look to determine if the proposal complies with DM3 in respect of whether the proposed dwelling was 'more visually intrusive in the countryside' than the existing building, particularly with reference to the proposed increase in footprint. Cllr Archer advised he may look to attend this meeting.
10. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson provided a brief update. We are awaiting the updated SEA and HRA Screening Statements from ESC to enable re submission of regulation 15. It is hoped this will happen within the next week.
11. **161/163 Main Road** – J Abbott confirmed she has received information from District Cllr McCallum as to the future use of the property, which is supported living for people with disabilities. The resident that made the enquiry will be advised.
12. **Proposed New Houses - Suffolk Police HQ, Martlesham** – J Abbott confirmed she had received some information from Martlesham Parish Council, which she circulated to all members earlier today. Cllrs Archer, Gibson and Beecroft-Smith confirmed they will be attending the meeting at the Police HQ on Thursday 9 January to discuss the outline planning application. J Abbott will also be attending.
13. **Draft North Lowestoft Heritage Action Zone Design Guide Supplementary Planning Document** – the committee agreed not applicable for Kesgrave Town Council to comment.
14. **Other/Urgent Communications** – none.
15. **Date of Next Meeting** – The next Planning and Development Committee meeting will be held on Monday 20 January 2020 at 6.15pm at the Town Council office.
16. **Agenda Items for Next Meeting** – none requested.

There being no other business, the meeting closed at 7.25pm

Signed: Chairman..... Date.....