



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Town Council Meeting, Monday 20 January 2020 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on **Monday 20 January 2020 at 7.15pm** in the Council Chamber.

Yours sincerely

J. Abbott

Joanna Abbott
Town Clerk
15 January 2020

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting** held on the 25 November 2019 – to receive, consider and agree. (Copy attached).
4. **Chairman’s Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Finance & Governance meeting minutes; 13 January 2020 – to receive, note and agree to the following; (copy attached).
 - Draft Budget 2020/21 (paper attached).
 - b. Schedule of Accounts – to consider and approve (details attached).
 - c. Internal Auditor – to consider and approve.
 - d. Climate Change Working Party – to receive any update.
10. **Planning & Development** –
 - a. Planning & Development Committee meeting minutes; 25 November 2019, 9 December 2019 and 6 January 2020 – to receive and note (copies attached).
11. **Neighbourhood Plan (NP)** – to receive any update.
12. **Community & Recreation** –
 - a. Foxhall Road, Kesgrave – to receive any update.
 - b. Bus Services – to receive an update.
 - c. Rupert Fison Square – to receive an update on works to underground services.
 - d. Woodbridge and District ASB Meeting 28 Nov 19 – to receive a verbal update from Cllr A Comber.
13. **Suffolk Association of Local Councils (SALC)** – SALC Area Forum on 25 Nov 19 – to receive and note (paper attached).
14. **Report from Clerk and Press Officer** – to receive.
15. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
16. **Date of Next Meeting** - the next Full Town Council Meeting will be held on Monday 17 February 2020 at 7.15pm in the Council Chamber of the Town Council offices.
17. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
18. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
19. **Confidential Minutes** –
 - a. **Town Council meeting** held on 25 November 2019 (copy attached). To receive, consider and agree.
 - b. **Finance & Governance** held on 13 January 2020 (copy attached). To receive and note.
20. **Public Open Space and Land Ownership** –
 - a. Project ELH Proposal – to receive an update.
 - b. Longstrops – to receive any update.