

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes **3 February 2020**

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor G Lynch

Councillor P Carr

Councillor J Ogden

In Attendance:

- Mrs J Catling-Green Events & Estate Manager

1. **Welcome and Apologies for Absence** – The Chair welcomed those present and apologies were received from Councillor A Athwall and Councillor S Ventriglia, reasons personal.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting** - held on Monday 19 December 2019 – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute folder).
4. **Officer Report/Update/Matters Arising** – Councillor P Carr reported back on his first attendance as a Councillor at the SPARK Committee Meeting. It was agreed that at the next SPARK meeting, PC would reiterate that the Town Council are keen to work alongside SPARK for the benefit of the community.
5. **Members of the Public** – Two members of the public were present.
6. **Youth Club** – JCG updated that SPARK would continue to fund both Youth Clubs for the next year. The Tuesday Youth Club was going well with regular numbers attending. The office had been informed via email on the 3 February that Orwell would cease the Thursday Youth Club due to lack of numbers. AC and JCG would meet with Orwell to discuss any feedback and look at what young people of school years 10-13 would like through outreach work.
7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG)** –
 - a. Outside water bottle fillers – These were funded by Cllr Lynch enabling budget and installation was being arranged. JCG to check on whether a non-return valve or similar is required to cut off water supply.
 - b. Millennium Jubilee, Knee rail replacement – 3 like for like quotes were obtained and it was unanimously agreed that the lowest quote on this occasion was accepted. It was also requested that the land to the left of the drive be looked at for possible additional parking, to include disabled parking.
 - c. Floor Cleaner – The Millennium Hall requires regular cleaning of the hall floors. An Estate Operative had tried the Scouts cleaner and agreed that it cleaned the

floor well. It was unanimously agreed that an amount of £1600 be used towards the purchase of a floor cleaner.

8. Play Areas, Open Spaces –

- a. Benches at Millennium Sports Ground – Funding from Cllr D McCallum's enabling budget has been applied for. This would fund a new bench, large recycling bin and concrete bases.
- b. Conservation Project – Cllr Comber gave an update and confirmed that another 200 saplings have been planted within areas of Kesgrave.
- c. Cedarwood Green- A request had been received from a member of the public to have the lights turned on in the winter months until 8pm. Discussion took place on issues that the lights had caused with anti-social use. It was agreed that this would be looked at and presented to Full Council for a decision. Cllr Lynch was against this proposal.
- d. Alcohol PSPO's – these were no longer in use and signs would be taken down by Norse.

9. Events –

- a. Senior Citizens Outing – Unfortunately the Hut was fully booked this year, the committee discussed other alternatives, and this would be investigated. Councillors were asked to send in any suggestions they had to the office.
- b. Kesgrave Litter Pick – This will take place on Saturday 25 April from 10am – 12noon.
- c. Councillor Archer who was present raised that the 6th stage of a major cycling event may run through Kesgrave and we should support this by encouraging our community to watch and put up Kesgrave banners.

10. Estate Operatives – All three operatives now had a uniform with the Town Council logo. It was presented that a works vehicle be purchased or hired for the Estate Operative to use whilst on the 4-day shift. The work of the Estate Operative is constantly evolving, and they are required daily to undertake works and use tools that require a van. It was agreed that a 'Car Policy' would need to be written and the best option would be to purchase a second-hand vehicle. It was agreed that this would be presented to Full Council for consideration. Cllr Lynch abstained at present as there is no policy in place.

11. Suggestions for Press and Media – None.

12. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) – Cllr Comber stated that volunteers were always needed at events and thanked those who had helped this year.

13. Agenda Items for Next Meeting – To consider any matters that members would like to discuss at the next meeting on Monday 20 April at 7.15pm in the Council Chamber at the Town Council Offices.

(meeting closed at 8.30pm)

Signed: Chairman..... Date.....