

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes **25 November 2019**

Councillors Present:

A Athwall

K Archer

N Beecroft-Smith

G Ward

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman of the Town Council, Cllr N Beecroft-Smith took the Chair for this meeting. Cllr Beecroft-Smith welcomed those present and confirmed apologies have been received from Cllr R Gibson, reason ‘attendance at SALC meeting’, Town Clerk J Abbott, reason ‘personal’, apologies accepted following the vote. It was noted that Cllr Athwall will be taking the minutes for this meeting.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 11 November 2019** – These Minutes were received, considered and approved following the vote. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – Nothing to report.
5. **Members of the Public** – None present.
6. **Copy Letters of Objection/In Support/Observations** – None received.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). To summarise, there were three applications for consideration, SCC/0071/19SC Sinks Pit, Main Road. Approved. DC/19/4325/FUL 4A Carlton Road. Approved with a clause that garage is for that sole use and not to be used as an annexe or independent dwelling. DC/19/4320/VOC 25 St Olaves Road, Approved.
8. **Schedule of Planning Decisions** – The Committee noted the three applications listed, DC/19/3611/FUL 17 St Olaves Road, DC/19/3730/FUL 23 Main Road, DC19/3690/FUL 23 Oxford Road. All approved.
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
10. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson has emailed the committee with an update.

(Cllr G Ward arrived at 6.40pm – error with meeting start time on Agenda email)
11. **Other/Urgent Communications** – Councillor K Archer raised two items.
 - 79 Dobbs Lane, at this stage the Town Council is not involved. SALC is dealing with this matter over issues with works.

- 161/163 Main Road, the Town Council have received no planning application regarding this address and therefore cannot comment. The Committee were informed that East Suffolk Council have appointed a Planning Officer to investigate the matter. The Committee require some further information.

12. Date of Next Meeting – The next Planning and Development Committee meeting will be held on Monday 9 December 2019 at 6.15pm at the Town Council office.

13. Agenda Items for Next Meeting – The two items raised in point 11 to be included and reported on.

There being no other business, the meeting closed at 6.50pm

Signed: Chairman..... Date.....