

## **KESGRAVE TOWN COUNCIL**

### **Planning and Development Committee Meeting Minutes** **14 October 2019**

#### **Councillors Present:**

**A Athwall**  
**N Beecroft-Smith**  
**R Gibson**

#### **In Attendance:**

- Mrs J Abbott – Town Clerk
1. **Welcome and to Receive and Accept Apologies for Absence** – The Vice Chairman, Cllr R Gibson welcomed those present and confirmed apologies have been received from Cllr K Archer, reason 'personal' and Cllr G Ward, reason 'personal', apologies accepted following the vote.
  2. **Declaration of Interests** – None.
  3. **Minutes of the Last Meeting held on the 30 September 2019** – These Minutes were received, considered and approved following the vote. (Signed copy in the minute book).
  4. **Clerks Report/Update/Matters Arising** – Nothing to report.
  5. **Members of the Public** – None present.
  6. **Copy Letters of Objection/In Support/Observations** – None received.
  7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). To summarise, there were six applications for consideration, all were recommended as approve; DC/19/3690/FUL 23 Oxford Road, DC/19/3730/FUL 237 Main Road, DC/19/3836/FUL 53 Wilkinson Drive, DC/19/3920/FUL 15 Montana Road, DC/19/3810/FUL 18 Goodman Grove and DC/19/3919/FUL 11 Fairbairn Avenue. (Copy in minute book).
  8. **Schedule of Planning Decisions** – The Committee noted the three applications listed, one had been approved, DC/19/3372/FUL 10 Edmonton Close, one refused, DC/19/0438/FUL Land adjacent 20 Emerald Close and 1 withdrawn, DC/19/3527/FUL 11 Fairbairn Avenue. (Copy in minute book).
  9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott informed the committee an email had been received from the case officer for application DC/19/3372/FUL 10 Edmonton Close, which this committee had recommended for refusal. The case office stated; *The application was taken before the referral panel on the 01/10/2019 who decided to delegate the application to the head of planning and coastal management for the following reasons; the annex was well related to the host dwelling, the development would not be contrary to policy, the annexe would cause no material harm to the area or neighbours and the annexe is modest in relation to neighbouring properties.* The committee noted these comments but wished to know what the difference was between this application and previous application C/12/2542, which was refused and upheld following an

appeal. J Abbott will refer back to the case office for clarification to assist the committee when reviewing such applications in the future.

*(Cllr D Shaw arrived at the meeting to observe – 6.35pm)*

- 10. Historic Environment Supplementary Planning Document-Preliminary Consultation –**  
J Abbott advised of the email received and if the committee wished to submit any comments. Following a discussion, it was agreed that the committee didn't have the expertise or knowledge to provide any constructive comments, however requested for the Clerk to clarify who the survey has been sent to, to ensure the appropriate groups/associations are able to complete the survey should they wish to.
- 11. Kesgrave Neighbourhood Plan (NP) Steering Group –** Cllr R Gibson confirmed all papers have been submitted to ESC under Regulation 15 and receipt has been confirmed. We now await confirmation that the plan has been sent to the examiner.
- 12. Other/Urgent Communications –** J Abbott advised an email had been received from ESC regarding the Inspectors consultation stating *'The Council in its statements has referred to several documents which were published alongside their hearing statements. As representors have not had the chance to comment on these, the Inspector has decided to initiate consultations, to assist him in the examination. The purpose of these consultations is solely for representors to state briefly the implications, if any, that the publication of these documents may have for their cases'*. Following a lengthy discussion, the committee agreed they would make no additional statement.
- 13. Date of Next Meeting –** The next Planning and Development Committee meeting will be held on Monday 28 October 2019 at 6.15pm at the Town Council office. Cllr A Athwall gave her apologies for this meeting.
- 14. Agenda Items for Next Meeting –** Cllr R Gibson requested for an update on ESCLP Housing Allocation for Kesgrave, how many new dwellings or conversions to same have obtained planning permission since July 2018?

***There being no other business, the meeting closed at 7.05pm***

**Signed: Chairman..... Date.....**