



# *Kesgrave Town Council*

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Telephone: (01473) 625179

Email: [enquiry@kesgravetowncouncil.org.uk](mailto:enquiry@kesgravetowncouncil.org.uk)

Website: [www.kesgravetowncouncil.org.uk](http://www.kesgravetowncouncil.org.uk)

## **Kesgrave Town Council**

**Full Town Council Meeting, Monday 30 September 2019 at 7.15pm**

Dear Councillors

### **Notice of Meeting**

You are summoned to attend the Town Council meeting which will take place on **Monday, 30 September 2019 at 7.15pm** in the Council Chamber.

Yours sincerely

*J Abbott*

Joanna Abbott  
Town Clerk  
25 September 2019



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## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meetings held on the 29 July 2019 and 12 August (Extraordinary meeting)** – to receive, consider and agree. (Copies attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO** –
  - a. Monthly reports - to receive and note (copies attached).
  - b. PCSO Role – to receive and note changes.
9. **Finance & Governance** –
  - a. Schedule of Accounts – to consider and approve (details attached).
  - b. Transfer from Savings Account – to consider and approve (details attached).
  - c. Budget 2020/21 – to receive an update.
  - d. Finance & Governance Committee meeting minutes; 2 September – to receive and note (copy attached).
  - e. Health & Safety Policy – to receive and consider DRAFT document (copy attached).
10. **Planning & Development** –
  - a. Planning & Development Committee meeting minutes; 12 August, 2 and 16 September, – to receive and note (copies attached).
11. **Neighbourhood Plan (NP)** – to receive, consider and agree the NP Sub Committees proposal. (papers attached).
12. **Community & Recreation** –
  - a. Community & Recreation Committee meeting minutes; 16 September – to receive and note (copy attached).
  - b. Foxhall Road, Kesgrave – to receive an update.
  - c. Woodbridge and District ASB Meeting 22 Aug 19 – to receive a verbal update from Cllr A Comber.
  - d. Bus Services – to receive an update on the recent changes effecting Kesgrave and Neighbouring Parishes.
  - e. Gleditsia Tree at Penzance Road Shops – to receive and agree a request from a resident for works to be carried out.
13. **Climate Emergency** – To receive and consider proposal (paper attached).
14. **Sizewell C – Stage 4 Public Consultation** – to receive and consider a response from KTC.



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15. **Suffolk Association of Local Councils (SALC)** – to receive an update following the SALC Reginal meeting on 2 Sep 19 (report attached).
16. **Co-Option of Town Councillor** – to receive and consider.
17. **Kesgrave Post Office** – to receive any update.
18. **Report from Clerk and Press Officer** – to receive.
19. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
20. **Date of Next Meeting** - the next Full Town Council Meeting will be held on Monday 28 October 2019 at 7.15pm in the Council Chamber of the Town Council offices.
21. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
  
22. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
  
23. **Confidential Minutes –**
  - a. **Town Council meeting** held on 29 July (copy attached). To receive, consider and agree.
  - b. **Finance & Governance Committee meeting** held on 2 September (copy attached). To receive and note.
  
24. **Public Open Space and Land Ownership –**
  - a. Project ELH Proposal (paper attached).
  - b. Longstrops (paper attached).
  
25. **Staffing Matters –**
  - a. KTC Staff Restructure – to receive an update.
  - b. Youth Club – to receive and note.