



Kesgrave Town Council

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Telephone: (01473) 625179

Email: enquiry@kesgravetowncouncil.org.uk

Website: www.kesgravetowncouncil.org.uk

Kesgrave Town Council

Full Town Council Meeting, Monday 28 October 2019 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on **Monday, 28 October 2019 at 7.15pm** in the Council Chamber.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
22 October 2019



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AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting held on the 30 September** – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Schedule of Accounts – to consider and approve (details attached – payments only, no receipts for the period 30/09/19 to 27/10/19).
 - b. Transfer from Savings Account – no transfer actioned since 25/09/19 approved at the Full Council meeting on 30/09/19.
 - c. Forecast Income & Expenditure Report for 2019/20 (based on actuals to 30 September 2019) – report attached. - to receive and discuss.
 - d. Health & Safety Policy – to receive an update.
10. **Planning & Development** –
 - a. Planning & Development Committee meeting minutes; 30 September and 14 October – to receive and note (copies attached).
11. **Neighbourhood Plan (NP)** – to receive an update.
12. **Community & Recreation** –
 - a. Foxhall Road, Kesgrave – to receive any update.
 - b. Bus Services – to receive an update.
 - c. Rupert Fison Square – to receive an update on works to underground services.
13. **Report from Clerk and Press Officer** – to receive.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** - the next Full Town Council Meeting will be held on Monday 25 November 2019 at 7.15pm in the Council Chamber of the Town Council offices.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.



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17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.

18. **Confidential Minutes –**
 - a. **Town Council meeting** held on 30 September (copy attached). To receive, consider and agree.

19. **Public Open Space and Land Ownership –**
 - a. Project ELH Proposal – to receive an update.
 - b. Longstrops – to receive any update.

20. **Staffing Matters –**
 - a. KTC Staff Restructure – to receive an update.
 - b. Youth Club – to receive an update.